



CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL

Minutes of the Meeting of Dyserth Community Council,

Held in The Sports Pavilion, Thomas Avenue, Dyserth,

On Monday, 9th September, 2019, at 7.00pm.

1(A). 130/19

PRESENT

Councillor Trebor E. Evans (Vice Chair)

Councillor H. Andrew Hughes

Councillor David G. Jones

Councillor Edgar H. Jones

Councillor Peter Newell

Councillor David H. Parry

Councillor James K. Williams

Councillor Mrs. Margaret G. Williams

Councillor David G. Williams (Denbighshire County Council)

Clerk & Financial Officer R. Phillip Parry

1(B). 131/19

APOLOGIES

Councillor John Glover

Councillor Emyr W. Morris

Councillor Mrs. Julie M. Peters

1(C). 132/19

Standing Orders were suspended:

Councillor Trebor E. Evans (Vice Chair) welcomed a number of residents to the meeting.

(i)

Mrs. Cathy Jackson (Project Lead - Play & Stay at Dyserth) to the meeting. Mrs. Jackson advised in relation to the present position to the installation of new play area equipment. Seeking quotations for the provision of public conveniences. Considered options for the surface of the play area, whereby natural grass was chosen.

The Clerk referred to the imminent removal of the spinning wheel equipment and advised that the current insurance cover for the play area was £90,000.00. Whilst a number of items had been

removed over the past years, once the new equipment is installed, then the insurance cover will be reviewed.

The Vice Chair Councillor Trebor Evans, together with Councillors congratulated Mrs. Jackson and the Committee for the work achieved.

(ii)

Mr. Sion Winter advised the Council, that he had recently been appointed as Chair of the Dyserth Junior Football Club – and wished to introduce himself to the Council Members and to advise in relation to the present position of the changing room facilities. The Club have various ages of teams with 36 children registered to play. Eight Committee members, together with a number of volunteer coaches. Mr. Winter referred to the provision of changing and toilet facilities and wished the Council's agreement to seek various funding. Both Mrs. Jackson and Mr. Winter would work together to achieve a joint effort in relation to achieving the facilities.

Councillors were pleased to support the funding applications made by the football Club and wished Mr. Winter and the Football Club Committee their best wishes.

(iii)

Mrs. Jane Aspinall (Ysgol Hiraddug Parent Teacher Association) referred to the Christmas lights switch on – and requested that the lights be switched on at 6.00pm on Thursday 28th November. Following the switch on there would be an event held in the School.

The Clerk advised that this request would be formally agreed by Council under: **Minute number 6(D). 144/19 on page 7 below).**

(iv)

Three members of Dyserth Bowling Club Committee were in attendance at the meeting, namely: Mr. Terrance Bailey (Chairman) Mr. John Bass (Treasurer) Mr. Alan Jones (Secretary).

The Clerk advised that a draft renewal Lease had been sent to the above Committee Members for consideration. The existing Lease and Licence had been incorporated into one Lease, with amendments made in relation to the usage of the building, meeting dates and permission aspects. The Clerk also advised that whilst the Pavilion building was incorporated into the present lease, the actual Bowling Green land area was not.

The three Bowling Club Committee Members (Mr. Terrance Bailey (Chairman) Mr. John Bass (Treasurer) Mr. Alan Jones (Secretary) - advised Council Members, of the confirmation of acceptance to the changes to the draft lease that had been sent by the Clerk – including the insertion of the Bowling Green land area.

The Clerk advised, that this matter would be formally agreed by Council under: **Minute number 1(E). 134/19 on this page and top of page 3.**

1(D). 133/19

Standing Orders were restored:

1(E). 134/19

TO DISCUSS: PAVILION LEASE & LICENCE WITH DYSERTH BOWLING CLUB COMMITTEE

The Clerk recollects Members to the discussion above with representatives from Dyserth Bowling Club – whereby the three Committee Members had agreed the new draft lease for a five year period.

Members agreed the following: (1) The new updated five year Lease to commence from the 13th October, 2019, with no increase to the current £30.00 per year rent fee (2) The Clerk to formally issue the formal Lease for consideration and signature by the Committee Members of the Dyserth Bowling Club.

2. 135/19

DISCLOSURE OF INTEREST

There were no Disclosure of Interest Declared.

3. 136/19

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 8TH JULY, 2019

The Minutes were proposed by Councillor Edgar Jones and seconded by Councillor Mrs. Margaret Williams as correct and formally agreed by the Members present.

4. 137/19

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes;

Minute no: 1(D). 1110/19 (page 1) - in relation to the attendance by representatives from Denbighshire County Council – to discuss the closure of Dyserth Youth Club. The Clerk recollected to Council Members an e-mail forwarded to Councillors from Mr. Roger Ellerton (Denbighshire County Council) on the 26th July, which stated following: Meeting held with Councillor Andy Hughes – as Chair of Dyserth Community Hall. The Youth Club will recommence on a Monday evening and hire the whole Hall. There will be 4 youth workers on site.

Minute no: 4. 116/19 sub minute number: 1(E). 92/19 (page 3) - in relation to Dyserth Junior Football Club. The Clerk advised that Mr. Dave Cook had formally resigned as Secretary of the Dyserth Junior Football Club.

Minute no: 4. 116/19 sub minute numbers: 4.96/19 & 9.75/19 6(A) (page 3) - in relation to the disc roundabout. The Clerk recollected to Members, a quotation forward to all Councillors in relation to the removal of the disc roundabout and re-instatement of the ground area – at a cost of £730.00 plus VAT. The quotation was agreed by e-mail by Members.

Members agreed the following: Formally confirmed their agreement to the quotation of £730.00 plus VAT – for the removal of the play equipment.

Minute no: 4. 116/19 sub minute numbers: 4.96/19 & 9.75/19 & 9.62/19 (page 3) - in relation to Welcome to Dyserth signage. The Clerk advised that following the assistance of County Councillor David Williams, the Denbighshire County Council, have provided the following quotation: For the purchase of each sign at a cost of £250.00 – subject to suitability of the intended locations and site conditions. The site areas were as follows: Aberkinsey Farm - B5119 – near entrance to farm / Rhyd Farm – on right hand side / Hiraddug Road / St. Asaph Road / Cwm Road. Together with the name of Dyserth, the signage to also include: Gyrrwch yn araf / Please drive slowly. The Clerk was also requested to sign the following form: ‘Conditions for the provision of rechargeable traffic signs’

Members agreed the following: (1) The purchase cost of signage at £1,250.00 (2) Confirmed the Clerk to sign the conditions form – as above.

Minute no: 4. 116/19 sub minute numbers: 4.96/19 & 11(B). 78/19 (page 3) - in relation to the purchase of Dyserth Lime Kilns. The Clerk advised that following a further delay, the Council's legal representative were endeavouring to finalise the completion date with the sellers legal firm.

Minute no: 6(D). 121/19 (page 5) - in relation to additional Councillor signatories on the Nat West Bank account. The Clerk advised, that whilst the Nat West Bank had acknowledged the mandate update form, there had been no confirmation received that the changes have been completed. The Clerk will further contact the Nat West Bank.

Minute no: Pending from the June 2019 Minutes: in relation to footpath concerns, including promised work, which included Health & Safety aspects in the area of Dyserth Waterfall. The Clerk advised, that there had still been no further contact received from Mr. Adrian Walls (Denbighshire County Council) – despite reminders from both the Clerk and County Councillor David Williams.

Members agreed the following: The Clerk to make a formal complaint to Ms. Judith Greenhalgh (Chief Executive of Denbighshire County Council).

5. 138/19

COUNTY COUNCILLOR'S REPORT (CLLR DAVID G. WILLIAMS)

County Councillor David Williams advised Members in relation to the following:

- (i) Memorial to two soldiers presently sited in the former Anglia Builders premises. A request had been made to County Councillor David Williams for the memorial and the area to be tidied up. The Clerk had replied advising that the memorial was sited on private property and therefore, the Council unfortunately had no jurisdiction.
- (ii) Complaints received in relation to traffic and accident concerns in the area of Allt Y Graig. Councillor Williams advised that the concerns have been reported to County highways.
- (iii) Complaint in relation to obstructed public footpaths in the area of Anglia Buildings to Marian Mills.
- (iv) Complaints in relation to HGV's using Pant Erwyn Road and Allt Y Graig.
- (v) Pot Holes in the area of Mia Hall junction – A5151
- (vi) Report from the Chair of Dyserth Community Council to Councillor Williams – in relation to the traffic concerns in Dyserth High Street – by a non-resident. Councillor David Williams advised as to the present position.
- (vii) Visibility improvement has been completed on the St. Asaph Road.
- (viii) Further discussion in relation to the installation of white lines on Newmarket Road, in the area of Trecastell Hill.

Members brought the following concerns to the attention Councillor David Williams:

- (1) Councillor David Jones referred to a number of 'near-mis' traffic accidents on Waterfall Hill road. Councillor Jones suggested a traffic control flashing lighting system and rumble strips across the road – in particular in the area of the bridge.

Members agreed the following: The Clerk to contact Denbighshire Highways, seeking their thoughts in relation to the installation of a flashing lighting system, including rumble strips.

- (2) Councillor Trebor Evans advised and produced photographs in relation to an overhanging hedge in the area of the old quarry entrance – opposite the Doctors Surgery.
- (3) Councillor Edgar Jones referred to a number of overgrown hedges on pavements. Councillor David Williams advised that the quickest way to achieve a result, was to phone Denbighshire direct and provide accurate details of the location.
- (4) Councillor James Williams advised in relation to the long grass in the area of the entrance to Dyserth Hall Mew in Penisa – which has been reported on two occasions.

6(A). 139/19

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) Denbighshire County Council – Notification of proposed diversion of public footpath no 9 near to Dyserth Water Treatment Works. The Clerk recollects to Members that the public notice and plan of existing and proposed route for the footpath had been e-mailed to Councillors.

Members agreed the following: No adverse concerns with the proposed diversion of footpath no 9 – as detailed above.

- (2) Denbighshire County Council – Annual invitation for the Chair of Council to attend a meeting with the Chief Executive of the County. The Clerk advised, that Councillor John Glover had accepted the invitation.
- (3) Denbighshire County Council – Replacement Local Development Plan – Draft Preferred Strategy Consultation and Candidate Site Register. The Clerk recollects to Members that the information had been forward by e-mail.

Members agreed the following: No adverse comment on the contents of the consultation document.

6(B). 140/19

CLERK'S REPORT

- (i) The Clerk advised that the lock on the gate to the playing field from the play area - off Thomas Avenue - has for the second occasion, being deliberately cut off by a grass cutting company from the Rhyl area to gain access to a property on Cwm Road. This act of criminal damage had been reported to the Police. The Clerk was awaiting a formal response following a visit to the Company by PCSO Alex Jones. The Clerk further advised, that the Council's grass cutting contractor had purchased a further lock, whereby the Clerk, Councillor Mrs. Margaret Williams, together with the Dyserth Junior Football Club have keys.
- (ii) The Clerk provided Members with advice received from the National Association of Local Councils, in relation to financial assistance to places of worship. Presently, donations were provided by the Council under Section 214(6) LGA 1972, whereby the advice stated: that under the Local Government Act 1894, the Council are unable to provide financial assistance to places of worship. The advice also stated: the 1894 Act still applies – as a specific provision overrides one of a general nature. Information had also been received by

the Clerk on behalf of the Church Building Council, who disputed this advice and were requesting that the Government clarify the situation.

Members agreed the following: To await further guidance.

- (iii) The Clerk brought to the attention of Members a report by AURA Leisure, whereby during a routine inspection of the play area had noticed a weed named 'Mares Tail' was growing in the area. To eradicate this weed a specific amount of treatment is required.

During the above routine inspection it was noticed that a new seat was required for the Crocodile Springer. This piece of equipment will also requires a number of spares in the very near future, which AURA Leisure could purchase at the same time as the new seat. The cost of a new seat and spares has been quoted at £273.57 plus VAT.

Members agreed the following: (1) AURA Leisure to eradicate the Mares Tail weed (2) Agreed the quotation for the Crocodile Springer seat and spare parts at a cost of £273.57 plus VAT.

- (iv) Concerns received from a local resident by Councillor David Parry in relation to the increasing number of vehicles abusing the weight limit on Waterfall Road. The Clerk advised that the complaint had been forwarded to PCSO Alex Jones.
- (v) The Clerk advised that HMRC were now requesting that the PAYE & NI payments were made by bank transfer, as the payment cheques were being processed after the deadline for receipt date.

Members agreed the following: The Clerk to pay HMRC payments by BACS or Direct Debit.

- (vi) The Clerk advised that a cheque for the sum of £30.00, being the annual rent in accordance with the existing lease for the Pavilion Building, had been received from the Treasurer of the Dyserth Bowling Club.

6(C). 141/19

ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH, 2019

The Clerk advised Members that the final document from the Welsh Assembly appointed External Auditor – BDO LLP of Southampton, had been received. The Document stated the following 'on the basis of our review, in our opinion, the information contained in the Annual Return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met'.

BDO advised the following in an addendum report: in relation to a minor issue and the Council's Asset Register. The report noted that the location of the assets held was not recorded. The Clerk advised, that this was correct, as the items were prior to his appointment as Clerk. Copies of the report were provided to the Vice Chair of Council – Councillor Trebor E. Evans, together with Councillor David Jones.

Members agreed the following: The Clerk to provide Members with a copy of the Asset Register, whereby the Members together with the Clerk will update accordingly. To agenda the item for the October Council meeting.

6(D). 142/19

NOTICE OF CONCLUSION OF AUDIT

The Clerk advised that in accordance with the (Public Audit (Wales) Act 2004 Accounts and Audit (Wales) Regulations 2014), that he had displayed a Public Notice, on the Council's notice boards – in accordance with Section 29 of the Public Audit (Wales) Act 2004 - on the 3rd September, 2019.

6(E). 143/19

DAMAGE TO WATERFALL CAR PARK BARRIER

The Clerk advised, that the overhead height barrier at the Waterfall Car Park entrance, had for the second occasion, been damaged by a vehicle. Further details were provided by Councillor Mrs. Margaret Williams.

Members agreed the following: To seek a quotation for the repair to the barrier and to include more visible lettering as to the height of the barrier. (Councillor Mrs. Margaret Williams to arrange a quotation with the Company who completed the last repair).

6(F). 144/19

TO DISCUSS: CHRISTMAS LIGHTING / TREES

The Clerk recollects Members to the discussion earlier in the meeting with a representative from Ysgol Hiraddug PTA. Discussion in relation to the use of electricity from a private premises, including the ordering of a number of Christmas trees.

Members agreed the following: (1) The Clerk to arrange with Denbighshire County Council Lighting department, the switch on date and time - Thursday 28th November, at 6.00pm. (2) Councillor Mrs. Margaret Williams to arrange the Christmas tree electricity supply from a local resident and also liaise with the Council's electrical contractor - for the installation and connection of the various Christmas tree lights (3) Councillor Andrew Hughes to order the usual number of Christmas trees from a local supplier.

7. 145/19

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

- (i) The Clerk advised that the Chair of Council – Councillor John Glover, had attended the Chair of Denbighshire County Council's Civic Sunday on the 21st July.
- (ii) Councillor Andrew Hughes confirmed that the Youth Club will recommence on a Monday evening in the Community Hall.

8(A). 146/19

PLANNING

The following planning applications had been received:

- (a) Application number: 42/2019/0624, for a development of 0.06 ha of land by the erection of two dwellings, at Cartrefle, Ffordd Ffynnon, Dyserth – outline application with all matters reserved.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (b) Application number: 42/2019/0659 – for the Variation of Condition number 2 of planning permission code no: 42/2018/0923 to allow amendment / additional landscaping at the site entrance and submission of house type 'Chatsworth House' for the 'Mayfair' at plots 37 and 40 – at land off Meliden Road, Dyserth.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

(The above two applications were sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).

8(B). 147/19

Members formally confirmed the above decisions.

8(C). 148/19

The following planning application to be dealt with by the Members at the meeting:

- (1) Application number: 42/2019/0742 – for the erection of first floor extension and construction of balcony to existing dwelling, at 20 Parc Gwelfor, Dyserth.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

8(D). 149/19

PLANNING DECISIONS

The following planning decisions have been received from Denbighshire County Council:

- (i) Application number: 42/2019/0571 – for the erection of a two storey extension to side of dwelling and single storey extension to the rear, at 20 Maes Hiraddug, Dyserth. Granted.
- (ii) Application number: 42/2019/0666 – for rebuilding of western gable end (originally to be retained) submitted in relation to application code no: 42/2019/0144 (non-material amendment). Granted.

9. 150/19

TO CONSIDER: RELEASING RING-FENCED MONIES & POSSIBLE FURTHER FINANCIAL ASSISTANCE – TOWARDS VARIOUS WORK IN THE WATERFALL AREA (CLLR. MRS. MARGARET WILLIAMS)

Councillor Mrs. Margaret Williams advised Members in relation to damage in the area of the Waterfall following the inclement weather. The area also required health & safety work to be completed. Councillor Mrs. Williams recollects Members to the £2,000.00 ring-fenced monies held by the Council and requested that this is utilised towards repairs and maintenance.

Members agreed the following: In principle, to release monies for repairs and maintenance for the Waterfall area. The Waterfall Committee to produce quotations / estimates for the required work.

10. 151/19

TO DISCUSS: REPLACEMENT HEDGE – PATHWAY FROM HIGH STREET TO KING GEORGE'S FIELD (CLLR DAVID PARRY)

Councillor David Parry recollects to Members, the new hedge which had been planted on the walkway from the High Street to the King George Field. The hedge has now completely died for some reason. Councillor Parry wished the Members to consider replanting the hedge.

Members agreed the following: To obtain a quotation from the Council's grass contractor to clear away the dead hedge and tidy the area up. On the opposite side, to cut the present hedge back.

11. 152/19

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	<u>To confirm following payments made in August, 2019:</u>			
718	Flintshire Fabrications Ltd (Repairs to play area & MUGA – as previously agreed)	2,250.00	450.00	2,700.00
719	Reg Davies & Son – Grass cutting and rubbish removal in area of Community Hall)	75.00		75.00
	<u>Payments for consideration at September meeting:</u>			
720	Louise Walsh (Environmental Services & Inspections of Play Area) for July £50.00 and August £40.00	90.00		90.00
721	R. P. Parry – Clerk (Re-imburement of book of 100 postal stamps – as per receipt)	70.00		70.00

12. 153/19

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
722	Marie Curie (Rhyl Branch) (Annual donation) (Section 137 LGA 1972) Whitford Young Farmers Club (First application) Application adjourned to the October Council meeting – for production of the Club’s accounts)	100.00

13. 154/19

The Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

SIGNED BY CHAIR OF COUNCIL

DATE OF APPROVAL.....