



CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL

Minutes of the Meeting of Dyserth Community Council,

Held in The Sports Pavilion, Thomas Avenue, Dyserth,

On Monday, 13th May, 2019, at 7.00pm.

1(A). 65/19

PRESENT (ANNUAL AND GENERAL MEETINGS)

Councillor John Glover (Vice Chair)
Councillor Trebor E. Evans
Councillor Edgar H. Jones
Councillor Peter Newell
Councillor Mrs. Julie M. Peters
Councillor James K. Williams
Councillor Mrs. Margaret G. Williams

Councillor David G. Williams (Denbighshire County Council)

Clerk & Financial Officer R. Phillip Parry

1(B). 66/19

APOLOGIES (ANNUAL AND GENERAL MEETINGS)

Councillor H. Andrew Hughes
Councillor David G. Jones
Councillor Emyr W. Morris
Councillor David H. Parry

Annual Council Meeting

2(A). 67/19

ELECTION OF CHAIRPERSON FOR THE PERIOD 2019 / 2020

Councillor John Glover was proposed by Councillor Edgar Jones as Chair. The proposal was seconded by Councillor Mrs. Margaret Williams. There were no further nominations. Councillor John Glover accepted.

Members agreed the following: To appoint Councillor John Glover, as Chair for the year 2019 / 2020.

2(B). 68/19

SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE

Councillor John Glover signed the Declaration of Acceptance of Office, which was duly witnessed by the Clerk.

Councillor Glover thanked Members for his election as Chair of Council, and thanked the retiring Chair – Councillor Andrew Hughes, for his year in Office, whereby he had completed the year exceptionally well.

3. 69/19

ELECTION OF VICE CHAIRPERSON FOR THE PERIOD 2019 / 2020

Councillor Trebor E. Evans, was proposed by Councillor Peter Newell and seconded by Councillor Mrs. Margaret Williams. There were no further nominations. Councillor Evans accepted.

Members agreed the following: To appoint Councillor Trebor E. Evans, as Vice Chair, for the year 2019 / 2020.

4. 70/19

MINUTES OF THE ANNUAL MEETING HELD ON THE 14TH MAY, 2018

The Clerk advised Members, that the Minutes of the 2018 Annual Meeting, were formally proposed, seconded and agreed at the 11th June, 2018 meeting, under Minute number: 3. 114/18

Members agreed the following: Re-affirmed the approval of the above Minutes.

5. 71/19

COUNCILLORS' ATTENDANCES FOR 2018 / 2019

The Clerk provided Members with a copy of the Register of Attendances of Councillors at Council Meetings for the period - April 2018 to March 2019.

Members agreed the following: Register of Attendances accepted.

6. 72/19

NOMINATIONS TO SERVE ON LOCAL COMMITTEES AND OUTSIDE BODIES

The Clerk provided Members with a copy of the previous year's list of Councillors' names who served on Local Committees and Outside Bodies.

Members agreed the following: There were no amendments to the current list and therefore confirmed the list for 2019 / 2020.

Note: See list of Councillors' names, who serve on Liaison, Local Committees and Outside Bodies - as appendix to the end of these Minutes (**Pages 8 and 9 below**).

General Council Meeting

7. 73/19

DISCLOSURE OF INTEREST

There were no Disclosure of Interest Declared.

8. 74/19

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 8TH APRIL, 2019

The Minutes were proposed by Councillor Mrs. Margaret Williams and seconded by Councillor Edgar Jones as correct and formally agreed by the Members present.

9. 75/19

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes;

Minute no: 4. 50/19 sub minute number: 1(E).29/19 (page 2) - in relation to attendance at meeting by a representative from Dyserth Junior Football Club. The Clerk advised, to correspondence received from the Dyserth Junior Football Club Committee, which provided the following information: The Club have perused alternative locations, whereby enough space for the project could be utilised. The following were rough costs for the project against different types of buildings: 1. Full brick building insulated solid roof - £40k / 2. Single skin building, no insulation and rubber roof - £30k / 3. 4 containers - £25k (all connected to services).

The Clerk further advised, that the Committee were seeking a direction from the Council, in relation to the level of funding that the Club would receive.

Members agreed the following: The Clerk to seek the attendance of a Committee member of the Junior Football Club Committee, at the June Council meeting. The Council require further information and discussion, before they are able to provide a potential offer of funding.

Minute no: 4. 50/19 sub minute numbers: 4.07/19 & 4.196/19 (page 2) - in relation to seeking further information for interments within the Community Council area of Dyserth. Councillor Mrs. Margaret Williams advised, that she was unable to trace any further contact details for the landowner.

Members agreed the following: To take no further action, at this time.

Minute no: 4. 50/19 fifth paragraph down (page 2) - in relation to a quotation for the repair to the car park barrier at Waterfall car park entrance. The Clerk advised that a quotation for the sum of £220.00 had been received for the repair, which had been sent to the Chair and Vice Chair of Council in-between meetings – who had both agreed the quotation.

Members agreed the following: Confirmed the acceptance of the quotation.

Minute no: 4. 50/19 sub minute number: 6(B). 36/10 (iii) (pages 2 and 3) - in relation to seeking an updated valuation on the Pavilion building. The Clerk advised that despite a number of requests to Jones Peckover of Denbigh, there had been no appointment forthcoming to provide a valuation. The Clerk further advised, that Councillor Andrew Hughes had approached a local valuation expert, who unfortunately does not now complete this type of work.

Members agreed the following: The Clerk to seek other Companies to complete the valuation.

Minute no: 5(A). 51/19 (v) (page 3) - in relation to County Councillor David Williams' report and in particular, to a meeting to be arranged with the County Footpaths Officer. The Clerk advised that County Councillor David Williams had kindly taken this matter forward with Mr. Adrian Walls

(Footpaths Officer) Denbighshire County Council. Mr. Walls had provided a number of suggested meeting dates.

Members agreed the following: County Councillor David Williams, together with Councillors Mrs. Margaret Williams and Edgar Jones, to meet on site at the Waterfall with Mr. Adrian Walls, on Tuesday 21st May, at 10.00am.

Minute no: 6(A). 53/19 (2) (page 4):

(a) in relation to a quotation received from Aura Leisure on behalf of Flintshire Fabrications, for the repairs to the Multi Use Games Area and in particular, the mesh panels and fencing. Councillor Trebor Evans advised Members, that the area had been inspected, and felt that the quotation was expensive.

Members agreed the following: The quotation to be further discussed at the June Council meeting.

(b) in relation to the repair of the disc roundabout. The Clerk advised that following an inspection of this item of play equipment, at a cost of £400.000 to the Community Council, a report and quotation for the sum of £800.00 for repairs and parts at £667.36 plus VAT – had been received.

Members agreed the following: The quotation to be further discussed at the June Council meeting.

Minute no: 9. 61/19 (page 6) - in relation to ‘Welcome to Dyserth signage’ Councillor Trebor Evans provided Members with copies of plans showing the various areas that possibly ‘Welcome to Dyserth’ signage could be sited. Councillor Evans highlighted the boundary of the Community of Dyserth Council area, in particular, the boundary with Prestatyn and Meliden Council.

Members agreed the following: County Councillor David Williams to arrange a site meeting with Denbighshire Highway Officers, to meet on site at the various locations, together with Councillor Trebor Evans. Councillor Evans to advise Councillor Williams, as to the areas of signage required, together with details of the proposed signage.

10. 76/19

COUNTY COUNCILLOR’S REPORT (CLLR DAVID G. WILLIAMS)

County Councillor David Williams advised Members in relation to the following:

- (i) Meeting with Mr. Adrian Walls (Footpath Officer) Denbighshire County Council (**See Minute number: 9. 75/19 on pages 3 and 4 above**)
- (ii) Car parking concerns in the Trecastell area and road verge management plan. Councillor Peter Newell recollects to Members, that Denbighshire had previously advised that a parking plan would be produced.
- (iii) St. Asaph Road – concerns with bend causing visibility difficulty. Councillor Williams is awaiting a report from Highways.
- (iv) Dyserth High Street – Traffic Management Improvement Plan. Councillor Williams advised Members, to a meeting held in County Offices in relation to parking restrictions. Whilst Dyserth Councillors expressed their concerns in relation to the street parking designated areas, Councillor Williams advised as to the reasons for the areas. The parking restrictions will be for a full week – not Monday to Friday. Following a further meeting with Highways in June, Councillor Williams will thereafter provide Members with a further update.

11(A). 77/19

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) Denbighshire County Council – Code of Conduct Training on Tuesday 11th June and Wednesday 19th June. Councillors to advise the Clerk should any Member wish to attend.
- (2) Denbighshire County Council – e-mailed information forwarded to Members in relation to temporary parking restriction in Dyserth High Street.

**11(B). 78/19
CLERK'S REPORT**

- (i) The Clerk advised, that the first instalment of the precept had been paid direct into the Council's bank account by Denbighshire County Council – for the sum of £14,083.00
- (ii) The Clerk advised Members in relation to his concern with the storage capacity available at his home for Council papers. The Clerk produced photographs which provided evidence of the storage concern. The Clerk further advised, that the other Councils where he is employed as Clerk have provisionally agreed to the purchase of second hand storage cabinets to be sited in the Clerk's garage. The cost in total was £365.00 plus VAT – shared by four Councils at a cost of £91.25 plus VAT to each Council.

Members agreed the following: to the quarter share of the purchase of storage cabinets.

- (iii) **Purchase of Dyserth Kline Kilns.** The Clerk advised, that the contract for the purchase of the Dyserth Lime Kilns had been received from the Council's legal advisors – which was required to be signed by the Clerk and witnessed.

Members agreed the following: Agreed that the Clerk sign the Contract for the sale of Freehold Land relating to Land and Lime Kilns, off Upper Foel Road, Dyserth, from Tarmac Trading Limited to Dyserth Community Council. Councillor John Glover, to witness the signature, as Chair of Dyserth Community Council.

**11(C). 79/19
TO RECEIVE INTERNAL AUDITOR'S REPORT - 2018 / 2019**

The Clerk advised Members, that the Internal Auditor's Report for the year 2018 / 2019, had been received.

The Clerk further advised the Members in relation to the contents of the report. Copies of the report were provided to the Chair, Councillor John Glover and Vice Chair Councillor Trebor Evans.

**11(D). 80/19
WALES AUDIT: ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH, 2019**

The Clerk advised Members that Sections in the above document named: Accounting statements for 2018-19, together with the Annual Governance Statement (Part1) had been completed by the Clerk prior to the return being presented to the Internal Auditor. The Clerk further advised, that the Annual Internal Audit report section had been completed by JDH Business Services. The Annual Governance Statement (Part 2), was now required to be signed by the Chair of the Council, together with the Clerk.

Members confirmed the following: The approval of the Annual Governance Statement (Part 2). The Chair Councillor John Glover, together with the Clerk of the Council, both signed the above referred to statement.

12. 81/19

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

- (a) On behalf of Councillor Andrew Hughes, the Clerk advised in relation to the Youth Club held in the Community Hall. Councillor Hughes has further endeavoured to contact the Youth Club Leader-in-Charge in Denbighshire, to discuss the closure of the youth club since December, 2018 – whereby his calls are not being returned. The Clerk referred to the financial assistance made by the Community Council for the year April, 2018 to March, 2019 – whereby the final quarter December, 2018 to March, 2019 the club had been closed.

Members agreed to following: (1) County Councillor David Williams to contact the Youth Department of Denbighshire to clarify the concerns with the closure of the youth club (2) The Clerk to claim a financial refund since the closure of the youth club.

- (b) Councillors' James Williams and Trebor Evans referred to the Play & Stay at Dyserth Committee. An application is in progress to the Wales Lottery, for funding to commence part 1 of the project. A number of public meetings are also in progress.

13(A). 82/19

PLANNING

The following planning application to be dealt with by the Members at the meeting:

- (1) Application numbers: (a) 43/2018/0750 and (b) 43/2018/0751

- (a) Planning application number: 43/2018/0750 – Land at Mindale Farm, Meliden – for demolition of existing dwelling and outbuildings, erection of 133 dwellings, construction of internal estate roads, sewers, SUDS drainage and open spaces, strategic and hard / soft landscaping and ancillary works, in accordance with application number: 43/2018/0751 for new link road to Ffordd Talargoch (A547).

Comment by Council: Providing that the application complies with planning policy, then no objections raised. However, concerns are expressed in relation to the increase of traffic using the A5151 Dyserth High Street, the B5119 Waterfall Road, together with the Allt Y Graig junction on the outskirts of Trelawnyd at Bryniau - which travels to the adjoining junction of the A547 just prior to Ffordd Talargoch – whereby this narrow road will be used as a short cut.

- (b) Planning Application number: 43/2018/0751 – Land south west of Ffordd Ty Newydd, off Ffordd Talargoch (A547), Meliden – construction of new road (approximately 400m in length) from Ffordd Talargoch (A547) to land at Mindale Farm, in association with application number: 43/2018/0750 for residential development on housing land allocation.

Comment by Council: Providing that the application complies with planning policy, then no objections raised. However, concerns are expressed in relation to the increase of traffic using the A5151 Dyserth High Street, the B5119 Waterfall Road, together with the Allt Y Graig junction on the outskirts of Trelawnyd at Bryniau - which travels to the adjoining junction of the A547 just prior to Ffordd Talargoch – whereby this narrow road will be used as a short cut.

13(B). 83/19

PLANNING DECISIONS

The following planning decisions have been received from Denbighshire County Council:

- (i) Application number: 42/2019/0228 – details of the consultation method statement submitted in accordance with condition 3 of planning permission number: 42/2018/1150, at Dyserth Wastewater Treatment Works, Long Acres Road, Dyserth. Approved.
- (ii) Application number: 42.2019/0271 – for the erection of a single and two storey extensions to rear of dwelling and installation of new windows, at Long Meadow, Newmarket Road, Dyserth. Granted.

14. 84/19

TO DISCUSS: PLANTING OF SUMMER FLOWERS – DYSERTH PLANTERS (CLLR JOHN GLOVER)

Councillor John Glover addressed Members, in relation to the various planters that were owned by the Community Council, in particular, the planting of summer flowers for this year. Councillor Peter Newell advised that the North Wales Garden World, had again agreed that they would sponsor the large planters on the access roads to the Village. The Garden Centre would also provide plants for the remaining planters with a 50% reduction on the purchase cost. However, the Garden Centre would not be able to complete the planting of flowers in all the planters. Councillor Glover thanked Councillor Newell for consulting with the Garden Centre and advised Councillors, that should Council accept this offer, then the planting would have to be completed in-house. General discussion in relation to the planters.

Members agreed the following: (1) To accept the offer from North Wales Garden Centre, for their sponsorship for the large planters, including the purchase by the Council for the flowers for the remaining planters (2) Councillor Peter Newell to arrange delivery (3) Council Members to identify planters that they could take responsibility for (4) The flowers / plants to be delivered to the home of Councillor John Glover – and collected by Councillors for planting thereafter.

15. 85/19

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
697	Glascod Timber (Dog bin emptying contract – October 2018 to March 2019)	1,414.40	282.88	1,697.28
698	BHIB insurance (Council’s Annual Insurance policy renewal)	992.19		992.19
699	Sutcliffe Play (Inspection report on play area equipment – as agreed quotation)	400.00	80.00	480.00
700	JDH Business Services Ltd (Internal Audit)	136.00	27.20	163.20
701	Louise Walsh (Environmental Services & Inspections of Play Area for April)	50.00		50.00
702	R. P. Parry – Clerk (Re-imbusement of bulk stationery & Ink supplies – ¼ share with other Councils) – as per receipts	74.39	14.88	89.27

703	R. P. Parry – Clerk (Re-imbusement of salary amendment from year 2017 – 2018)	31.92		31.92
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16. 86/19

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
704	Dyserth Community Hall Committee (Application for annual grant) Note: £1,000.00 granted towards general running costs and £1,000.00 to be ringfenced monies for maintenance, upgrading facilities and decoration. (Section 19 LGA 1976)	2,000.00 (See note)

17. 87/19

The Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

SIGNED BY CHAIR OF COUNCIL

DATE OF APPROVAL.....

LIST OF LIAISON, LOCAL COMMITTEES AND OUTSIDE BODIES FOR YEAR 2019 / 2020

NAME OF ORGANISATION	COUNCIL REPRESENTATIVES NAME(S)
Community Hall Committee	Councillors' Edgar H. Jones and H. Andrew Hughes
Dyserth, Meliden & Cwm Relief In Sickness Fund	Councillors' Peter Newell and David G. Williams

Elizabeth Hughes Trust (Cwm)	Councillor H. Andrew Hughes
Environment Committee	Councillors' Mrs. Margaret G. Williams (Chair), James K. Williams (Vice Chair), David G. Jones.
Environmental Group	Councillor David H. Parry
Planning Sub-Committee	All Councillors
Play Area – Sub-Group	Councillors' Trebor E. Evans and James K. Williams
Waterfall Committee	Councillor Mrs. Margaret G. Williams and Councillor Emyr W. Morris
Ysgol Hiraddug School Governor	Councillor John Glover