



# **CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL**

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**Minutes of the Meeting of Dyserth Community Council,**

**Held in The Sports Pavilion, Thomas Avenue, Dyserth,**

**On Monday, 11<sup>th</sup> September, 2017, at 7.00pm.**

**1(A). 160/17  
PRESENT**

Councillor James K. Williams (Chair)  
Councillor David H. Parry (Vice Chair)  
Councillor Trebor E. Evans  
Councillor John Glover  
Councillor H. Andrew Hughes  
Councillor David G. Jones  
Councillor Edgar H. Jones  
Councillor Emyr W. Morris  
Councillor Peter Newell  
Councillor Mrs. Julie M. Peters

Councillor David G. Williams (Denbighshire County Council)

Clerk & Financial Officer R. Phillip Parry

**1(B). 161/17  
APOLOGIES**

Councillor Mrs. Margaret G. Williams

**1(C). 162/17  
Standing Orders were suspended:**

The Chair of Council, Councillor James Williams, welcomed PCSO Alex Jones to the meeting.

PCSO Jones referred to the various reported criminal offences that had occurred in the area. **(these have been recorded under minute number: 5(A). 168/17 (1) on page 4 below).**

- (a) The following was discussed with PCSO Jones: The concerns by Councillors, including residents in relation to inconsiderate parking and speeding, in a number of areas within the Community. PCSO Jones has conducted a site visit to all reported areas, and discussed with her superior in the Police, together with Officers from Denbighshire County Council.

- (b) Overweight lorries using Waterfall Road. Whilst observations have been carried out previously a number of vehicles were issued with notices. PCSO Jones urged that anyone observing an overweight lorry, to report to Police by dialling 101. To take a photograph, if it is safe to do so. The PCSO will arrange further observations with VOSA.
- (c) There had been a number of complaints in relation to off-road use by bikers. PCSO Jones is aware and the concerns are being actively monitored.
- (d) Concerns in relation to grass cutting on a bad bend on St Asaph road.
- (e) PCSO Jones had arranged the following events: (1) Coffee with a Copper – to be held in Maes Esgob Community Centre (2) Halloween event on the 31<sup>st</sup> October.

**Members agreed the following:** To fund any shortfall of revenue to stage the Halloween event, to a maximum of £125.00.

- (f) Councillor Peter Newell advised, in relation to repeated incidents whereby large vehicles are existing onto the main road from the old Anglia Buildings. The manoeuvring of the vehicles with no assistance is quite dangerous. PCSO Jones will visit the contractors working in the area.

The Chairman, Councillor James Williams, thanked PCSO Alex Jones for attending the meeting.

#### **1(D). 163/17**

The Chair Councillor James Williams, welcomed Abigale Zurawski (Denbighshire Youth Service) to the meeting.

Abigale advised the Council Members, that the Youth Club on some evenings attracts over 50 members. There are some issues with the snooker table, but other concerns have been amicably dealt with. There is still some concern with other users of the Hall, on the same evening as the Youth Club. A number of outings have been arranged, and these have been advertised.

The Chairman, Councillor James Williams, thanked Abigale

#### **1(E). 164/17**

**Standing Orders were restored:**

#### **2. 165/17**

#### **DISCLOSURE OF INTEREST**

There were no Disclosure of Interest Declared.

#### **3. 166/17**

#### **TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 10<sup>TH</sup> JULY, 2017**

The Minutes were proposed by Councillor David Parry and seconded by Councillor David Jones as correct and formally agreed by the Members present.

#### **4. 167/17**

#### **MATTERS ARISING**

The Clerk referred to the following matters from the previous Minutes;

**Minute no: 1(E). 143/17 (i) and (ii) (page 2)** in relation to, (i) weight restriction signage on approach to Waterfall Road. The Clerk advised that he had requested Denbighshire County Council to carry out a further review of the HGV restriction signage. The County had replied, stating the following: ‘I have to advice that the County Council’s position regarding this matter remains as indicated in my previous e-mail dated the 21<sup>st</sup> January, 2016. The Clerk further advised that he has advised the resident of this reply (ii) County Council policy in relation to refurbishment of properties. The Clerk advised that clearance of County Council owned property, is carried out in accordance with Policies, taking into account Health & Safety aspects. The Clerk further advised that he has advised the resident of this reply.

**Minute no: 1(F). 144/17 (page 2)** in relation to the play area sub-committee. The Clerk advised, that Mrs. Cathy Jackson (Project Lead – Play & Stay @ Dyserth) had provided a report for the Clerk to convey to the Members – which advised in relation to the following: (a) the new web site (b) flyer in next edition of the Dyserth Times – advertising a Halloween Disco on 31<sup>st</sup> October (c) the launch event – water fight raised £132.00.

**Minute no: 4.148/17 sub minute number: 4. 127/17 (page 3)** in relation to an information board, to be erected in Dyserth War Memorial. The Clerk advised that Mr. Anne Parry had provided the final draft for the information board. Councillors’ James Williams and David Parry – as Chair and Vice Chair – confirmed their approval of the proof.

**Minute no: 4.148/17 sub minute number: 5(c). 130/17 (page 4)** in relation to the setting up of a First Responder Scheme in Dyserth. Councillor Andrew Hughes, confirmed that an event to discuss the Scheme, was arranged in Dyserth Community Hall, on 26<sup>th</sup> September.

The Clerk advised that he had received a letter from Mr. Nigel Acott, seeking if the Council would be seeking a financial donation from the Dyserth, Meliden and Cwm Relief in Sickness Fund. The Clerk had replied, advising that should the First Responder Scheme be taken forward, then an application would be made for a donation towards the start-up cost of £2,500.00.

**Minute no: 4.148/17 sub minute number: 8. 134/17 (page 4)** in relation to a replacement seat in the area of Pany Lane. Councillor David Parry advised, that the County Council will most probably pay for a new seat, as it would be to replace an existing seat. Councillor Parry is awaiting a further reply from Denbighshire.

**Minute no: 5(A). 149/17 (1) (page 4)** in relation to an Order in progress by Denbighshire County Council, to enter Footpaths numbers 30, 31 and 32, in the Definitive Map Modification Order. The Clerk advised, that the closing date for objections to the Definitive Map Modification Order, had now expired – and whilst the Clerk had contacted Denbighshire, seeking an update – it appears that the Officer is on holiday.

**Minute no: 5(A). 149/17 (6) (page 4)** in relation to a request to rent a field owned by the Community Council. The Clerk advised, that he had contacted the enquirer, with the Council’s question in relation to usage, but there had been no reply.

**Minute no: 8. 155/17 (f) (page 6)** in relation to a water leakage in Pandy Lane, Dyserth. Councillor David Parry provided the Members with the following report: A further site visit had been made to the area by Councillors David Parry and Trebor Evans, where it was noticed that work had been carried out. The water appeared to be receding from the area.

**5(A). 168/17**  
**CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1) The Clerk referred to the list of reported criminal offences, which was referred to during the visit of PCSO Alex Jones – as follows:

Anti-Social Behaviour, Lower Foel Road – off road bikes / Parking – Maes Esgob / Pen Y Maes – parking issues / ASB, Pen Y Maes – off road bikes / ASB, Graig Fawr – off road bikes / Pen Y Maes – off road bikes / Maes Y Llys – persons trying to sell items on doors / ASB Graig Fawr Mountain – off road bikes / Lower Foel Road, criminal damage to vehicle / Assault, Maes Esgob – neighbours / burglary – Bryniau / criminal damage, Maes Glas, damage to vehicle / travellers looking for work / ASB, Lower Foel Road – young children being nuisance / traffic, Waterfall Road – Large goods vehicle.
- (2) Denbighshire County Council – Consultation in relation to the Local Development Plan review Report and draft Delivery Agreement – for the Replacement LDP. Consultation period from August 2017 to 20<sup>th</sup> October, 2017.
- (3) Denbighshire County Integrated Network Map Consultation – which was sent to Councillors by e-mail.
- (4) Invitation from One Voice Wales, to become a member of their organisation. The Clerk advised that the invitation did not advised in relation to the joining fee. Letter received.
- (5) Notification from the Welsh Assembly, in relation to ‘Clustering’ Funding was available for Town & Community councils to support the initial setting up of joint arrangements. The Clerk advised, that the letter was dated the 1<sup>st</sup> September, with a closing date for applications, being 13<sup>th</sup> October. Letter received.
- (6) Notification from AON (Town Council’s insurer) – advising that from 2018, they would not be insuring Councils in Wales and England. A second letter was received from a Company offering their services. The Clerk advised that the Council insurance policy was effective until May, 2018.
- (7) Notification from Mr. Chris Ruane MP – in relation to ‘Gas Network Information – Clwyd Summary. The information provided details in relation to work in the Vale of Clwyd, together with a scale of connection costs for a number of Communities in Denbighshire. Dyserth cost per household to connect to mains gas was £2,033.00 per property.
- (8) The Clerk advised the Members, in relation to the contents of a play area inspection report, for the Children’s equipment in Thomas Avenue – which was dated the 5<sup>th</sup> September, 2017.

**5(B). 169/17**

**CLERK’S REPORT**

- (i) The Clerk advised the Members, of a deposit to the Council’s bank account, the sum of £13,000.00, being the second payment of the 2017 / 2018 precept for the current financial year – received from Denbighshire County Council.
- (ii) The Clerk advised that an envelope left on the Clerk’s table at this evening’s meeting contained the following: A cheque for £30.00, from Dyserth Bowling Club, in relation to the 2017 / 2018 rent for The Pavilion – as per the lease agreement.
- (iii) The Clerk recollected to the Councillors, that Tarmac had previously agreed, in principle, to donate to the Community Council, a number of Kilns in the area of Dyserth Quarry. Tarmac

had sent to the Clerk a map of the area, whereby five kilns had been identified by the Dyserth Environmental Group. The matter is now in the hands of Tarmac's Legal Representatives. However, the correspondence suggested, that Tarmac may seek the recovery of their legal costs for the transfer of land. The Clerk advised, that the Council should await details of any legal costs, before proceeding with the transfer of the land. **The Members agreed.** (Clerk to send a copy of the plan to Councillors by e-mail).

- (iv) The Clerk advised, that following information received from the Committee of Dyserth Bowling Club, in relation to a number of concerns in the Pavilion building. Both the Chair and Vice Chair - Councillors' James Williams and David Parry, had visited the premises. The concerns related to mould in the disabled toilet and concerns with a double glazed window. Councillor David Parry advised, that the mould had been removed – which was due to no ventilation in the room. Councillor James Williams advised, that a new small double glazed window had been ordered from a local company – which would be fitted by himself.
- (v) The Clerk referred to a meeting that Chair of Council Councillor James Williams, together with himself, had attended in St. Asaph. The meeting had been called by Denbighshire County Council, whereby attendees included various Town & Community Councils in the Elwy Area.

#### **5(C). 170/17**

#### **TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS - TO THE 30TH JUNE 2017**

The Clerk and Financial Officer provided the Members with a copy of the Quarterly Statement of Accounts, to the end of June 2017, together with copies of the two Council Bank account statements. The Clerk further provided the Members with a breakdown in relation to the budget headings, which included income and expenditure, to-date.

**Members agreed the following:** Approved the Statement of Accounts, whereby the document was signed by the Chair, Councillor James Williams. Councillor Williams, thanked the Clerk for his work in relation to the accounts.

#### **5(D). 171/17**

#### **ANNUAL RETURN FOR THE YEAR ENDED 31<sup>ST</sup> MARCH, 2017**

The Clerk advised the Members that the final document from the Welsh Assembly appointed External Auditor – BDO LLP of Southampton, had been received. The Document stated the following 'on the basis of our review, in our opinion, the information contained in the Annual Return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met'.

BDO further stated the following: 'There were no matters which came to our attention which required the issuing of a separate additional issues arising report'.

**The Council Members, thanked the Clerk for his work with the Annual Audit of Accounts.**

#### **5(E). 172/17**

#### **NOTICE OF CONCLUSION OF AUDIT**

The Clerk advised, that in accordance with the (Public Audit (Wales) Act 2004 Accounts and Audit (Wales) Regulations 2014), that he had displayed a Public Notice, on the Community Council's notice boards – in accordance with Section 29 of the Public Audit (Wales) Act 2004 - on the 24<sup>th</sup> July, 2017.

## 6. 173/17

### REPRESENTATIVES / LIAISON COMMITTEE REPORTS

- (a) Councillor Andrew Hughes advised, in relation to the Christmas event - more information next month. Councillor Hughes, thanked the Council on behalf of the Management Committee, for the recent financial donation to the Hall.

## 7(A). 174/17

### PLANNING APPLICATIONS

#### **The following planning application had been received:**

Application number: 42/2017/0683, for the erection of a two storey pitched roof extension to link existing dwelling and existing amenity building, at Old Pendref Farm, Waterfall Road, Dyserth.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

**(The above application was sent to the Chairman for consultation with the local Member(s) due to statutory time limits for observations).**

## 7(B). 175/17

**The Members confirmed the above decision.**

## 7(C). 176/17

**The following planning applications were dealt with by the Members at the meeting:**

- ❖ No applications received from Denbighshire County Council

## 7(D). 177/17

### PLANNING DECISIONS

- (a) Application number: 42/2017/0758, for alteration to design of first floor front elevation window in gable wall – submitted in relation to application code no: 42/2016/1134 (non-material amendment). Approved.
- (b) Application number: 42/2017/0514, for the erection of extension to dwelling, at red Roofs, Dyserth. Granted.
- (c) Application number: 42/2017/0683. For the erection of a two storey pitched roof extension to link existing dwelling and existing amenity building, at Old Pendref Farm, Waterfall Road, Dyserth. Granted.

## 8. 178/17

### COUNTY COUNCILLOR'S REPORT (CLLR DAVID G. WILLIAMS)

**County Councillor David Williams, advised in relation to the following:**

- (a) Concerns in relation to vehicles blocking the footpath from the Thomas Avenue play area. Councillors Williams suggested an appropriate sign to be displayed.  
**Member agreed the following:** County Councillor David Williams, to obtain a quotation from a printing firm in Rhuddlan, and to forward to the Clerk. The Clerk to confirm quotation and sign wording with the Chair and Vice Chair of Council. If agreed, the Clerk to confirm the order with the Company in Rhuddlan.
- (b) Grass cutting in Cwm Road. Area has now been cut, including around a bench seat.
- (c) Parking concerns. There had been further discussed with PSO Alex Jones.

(d) Councillor Williams provided the Clerk with contact details in relation to playground inspections. The Clerk advised that he would peruse the websites.

**Council Members brought the following to the attention of Councillor Williams:**

- (1) Update in relation to work in Dyserth High Street. Councillor Williams replied, that it was hoped work would commence in May, 2018.
- (2) Overhanging tree branches / brambles – in the area of Tan y Graig.

**9. 179/17**

**TO DISCUSS: GENERAL UPKEEP AND HEALTH & SAFETY - VARIOUS FOOTPATHS SURROUNDING DYSERTH WATERFALL (CLLR MRS. MARGARET G. WILLIAMS)**

The Clerk advised that this matter was awaiting the outcome of the - Definitive Map Modification Order, currently being processed by Denbighshire County Council.

**10. 180/17**

**RESIDENTS PARKING CONCERNS – DYSERTH VILLAGE (CLLR JAMES K. WILLIAMS)**

The Chair of Council – Councillor James Williams, read out an e-mail from a resident, in relation to their concerns to a number of areas within the Community, whereby the number of inconsiderate and dangerous parking is occurring. The Clerk had sent a copy of the e-mail to the County Highways, including PCSO Alex Jones (this matter had been discussed with PCSO Jones – under **(Minute number: 1(C). 162/17 (a) on pages 1 and 2 above).**

**11. 181/17**

**APPROVAL OF ACCOUNTS FOR PAYMENT**

<b>Cheque Number</b>	<b>Payee</b>	<b>Net £</b>	<b>Vat £</b>	<b>Total £</b>
	<b><u>To confirm the following payments made between the July and September – Council meetings</u></b>			
571	Denbighshire County Council (Non-contested election costs)	166.90		166.90
572	Groundworks (NW) Ltd., (Play area wetpour repair)	500.00	100.00	600.00
573	Cathy Jackson (play area web site set up costs) £30.60 plus VAT of £6.12 / plus £19.39	49.99	6.12	56.11
474	Louise Walsh (items purchased for removal of weeds / cleaning – for play area)	25.10	5.02	30.12
575	Louise Walsh (Environmental Services & Inspections of Play Area for July)	50.00		50.00
576	Wales Audit Office (Annual External Audit)	168.45		168.45
577	Cathy Jackson (further fees for play area web site set up costs)	50.85	10.17	61.02

<b><u>Payments to be considered at this evening's Council meeting</u></b>				
578	Wright Landscapes (Football pitch maintenance) (No VAT charged)	417.15		417.15
579	Reg Davies & Son (Maintenance - July to September)	212.00		212.00
580	CPDC (Quarterly play area inspection)	60.50		60.50
581	Cllr David Parry (re-imburement of fee to cut keys for High Street notice board – as per receipt)	10.00		10.00
582	Louise Walsh (Environmental Services & Inspections of Play Area for August)	40.00		40.00
583	R. Phillip Parry – Clerk (Re-imburement of stationery and ink - £53.33 plus VAT / Policy folders for new Councillors - £17.48 plus VAT – as per receipts).	70.81	14.16	84.97

**12. 182/17**

**APPLICATIONS FOR FINANCIAL SUPPORT**

<b>Cheque Number</b>	<b>Name of organisation</b>	<b>Amount granted £</b>
	No applications received	

**13. 183/17**

**The Members agreed the payments of the above accounts as listed.**

**There being no further business, the Chairman thanked everyone for attending and closed the meeting.**

**SIGNED BY THE  
CHAIRMAN.....**

**DATE OF  
APPROVAL.....**