



# **CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL**

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**Minutes of the Meeting of Dyserth Community Council,  
Held in The Sports Pavilion, Thomas Avenue, Dyserth,  
On Monday the 12<sup>th</sup> September, 2016, at 7.00pm.**

**1(A). 162/16  
PRESENT**

Councillor James K. Williams (Chair)  
Councillor H. Andrew Hughes (Vice Chair)  
Councillor Edgar H. Jones  
Councillor Glenn M. Jones  
Councillor Peter Newell  
Councillor Mrs. Louise M. M. Walsh  
Councillor Mrs. D. Alison Williams  
Councillor Mrs. Margaret G. Williams

Councillor David G. Williams (Denbighshire County Council)

Clerk & Financial Officer R. Phillip Parry

**1(B). 163/16  
APOLOGIES**

Councillor David G. Jones  
Councillor David H. Parry

**1(C). 164/16  
Standing Orders were suspended:**

- (1) The Chairman welcomed a member of Denbighshire Youth Service to the meeting. The member of staff provided an update to the Members in relation to youth attendance at the club during the summer holidays – which had declined – due to family holidays. There had been a number of trips – some jointly with other youth clubs to: Chester Zoo, Liverpool water sports and to Chester.

The Chairman Councillor James Williams thanked the youth club member of staff for attending the meeting and for providing the update.

**1(D). 165/16**

- (2) The Chairman welcomed a number of residents to the meeting. Concern was expressed in relation to the following:

**Overweight HGV's on Waterfall Road and in particular coaches:** The residents were advised in relation to the following: The Council have been in contact with the Police and Denbighshire Highways seeking enforcement action on a number of occasions over the past year. However, during the past few months VOSA have completed enforcement action and a number of HGV drivers have been issued with a combination of warnings and fixed penalties. Should any resident witness a heavy goods vehicle that appears to be overweight – if you are able to note the registration number, including any Company name on the vehicle – or are able to take a photograph (if it is safe to do so) – please pass on this information to the Police by dialling 101 – please ask for an incident number. Weight limits for Heavy Goods Vehicles does not apply to buses, coaches, cranes, agricultural machinery or emergency vehicles.

- (3) **Parking Concerns on Waterfall Road – with the Junction to Weavers Lane:** Residents were concerned with the inconsiderate parking of vehicles at this junction. The Community Council have asked Denbighshire Highways to place yellow lines in this area to alleviate the concerns. Following a site visit and inspection, Denbighshire Highways advised the Dyserth Community Council as follows: ‘The parking issue you have identified on Weaver’s Lane at its junction with Waterfall Road in Dyserth along with your request for the introduction of parking restrictions has been noted and recorded. The introduction of parking restrictions requires the making of a traffic regulation order which in turn requires the satisfactory completion of detailed and often lengthy statutory consultation procedures. Furthermore, a limited availability of staff resources unfortunately means that the Council cannot progress the considerable number of requests which it regularly receives for new parking restrictions as quickly as it would like. Priority is therefore given to those locations where significant road safety and / or traffic management issues are clearly evident and well documented. Notwithstanding the above, I can advise this location has now been added to our outstanding list of locations where a possible requirement for the introduction of new parking restrictions has been identified. It should be pointed out however that although this list is reviewed and prioritised on a regular basis, it does already include a number of locations which have been identified as a high priority for treatment and therefore it may well be some time before the introduction of parking restrictions at this particular location can be fully considered, and if appropriate progressed. In the meantime, if you have any evidence (e.g. photographs, incident reports, feedback from reports to Police etc.) which highlights the nature and extent of the issue you have identified at this location and supports the need for it to be afforded a high priority, please do not hesitate to forward them to the County Council’
- (4) A resident expressed their concerns with the height of three trees near their home, and in particular, to the length of the tree routes in proximity to their home. County Councillor David Williams, advised that he would arrange with the resident to visit their home. Councillor Williams would also seek the advice of the County Tree Officer.
- (5) A resident in attendance enquired in relation to applications for funding from the Community Council. The Clerk advised the resident to the procedure for applying for funding.
- (6) **Dog Fouling:** Concern was expressed by one resident in relation to dog fouling. This issue has been addressed by the Community Council and Denbighshire County Council on numerous occasions over the past two years. The Community Council are awaiting the introduction of the new Public Space Protection Orders to come into force, whereby it will be an offence to allow dogs in the areas of play grounds and open space fields. Residents are requested to please report any ‘dog offences’ by telephoning the Denbighshire County Council Customer Service department on: 01824 - 706010, or by completing an on-line complaints form on the Denbighshire County Council web site.

### **1(F). 166/16**

- (7) A resident from Bryn Y Felin addressed the Members in relation to the following concerns: Steps towards the waterfall. Whilst the resident has cut back a number of bushes near to their home, some areas are difficult to cut, together with the difficulty in disposal of the branches. Concern was also expressed in relation to wind fall over the barrier, together with the height of some of the trees – which affect the resident’s property. The resident was advised that the Council would be discussing further the grass cutting including the maintenance of trees / shrubs – as an agenda item during the meeting.

The Chairman Councillor James Williams, thanked the residents for attending the meeting, and bringing their concerns to the attention of the Council Members.

### **1(G). 167/16**

**Standing Orders were restored:**

### **2. 168/16**

#### **DISCLOSURE OF INTEREST**

There were no Disclosure of Interest Declared.

### **3. 169/16**

#### **TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 11<sup>TH</sup> JULY, 2016**

**The Minutes were proposed and seconded as correct and formally agreed by the Members present.**

### **4. 170/16**

#### **MATTERS ARISING**

The Clerk referred to the following matters from the previous Minutes;

**Minute no: 4. 147/16 sub minute no: 4. 127/16 etc., (page 2),** in relation to a report received from Mr. Tony Chilton, following an inspection of the play area facilities. The Members further discussed the contents of the report, and in particular, the suggested re-surfacing of the ‘Impact Absorbing’ surface.

**Minute no: 8(E). 156/16 (page 5),** in relation to contacting Denbighshire Planning to ascertain should a residential premises require planning permission. The Clerk advised the Members in relation to the following reply received from Denbighshire Planning: ‘it is the considered view of the Authority that the pursuit of remedial enforcement action would not be expedient in this instance. This is because the breach of planning control is deemed not to have unacceptable effects to public amenity’

### **5. 171/16**

#### **COUNTY COUNCILLOR’S REPORT (CLLR DAVID G. WILLIAMS)**

**(A) County Councillor’s Report (Cllr David G. Williams)**

County Councillor David Williams provided the Members with an update in relation to fourteen outstanding matters, that he had taken forward from the Community Council to the Denbighshire County Council.

To assist Councillor Williams, the Clerk was asked to provide copies of e-mails / letters sent to County Hall, Ruthin – in relation to the following: Dog control orders: Public footpaths in the Tre

Castell areas: Reply from Denbighshire in relation to Weavers Lane parking concerns, including repairs – re-painting to the handrail along weaver lane.

**(B) Duck Races - Health, Safety & Congestion Concerns**

Councillor Williams advised the Members in relation to a complaint received from a concerned resident, in relation to health & safety concerns, during ‘duck race’ events. The main concern related to the number of pedestrians along the road side in the Waterfall area of the A5151 – whereby there appears to be no steward control – for either traffic and pedestrians.

**The Members agreed the following:** Councillor Mrs. Margaret Williams to liaise with the Waterfall Committee. To ask that the Committee advise any organisation arranging a duck race, to ensure that they have adequate steward provision for safety control.

**(C)** Councillor Edgar Jones advised in relation to his concerns, to the terrible condition of gullies on the A5151, in the area of Bodrhyddan. Councillor Williams advised that he would speak with Highways – seeking an urgent inspection.

**6(A). 172/16**

**CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1) In the absence of PCSO Richard Williams, who had sent his apologies, the Clerk advised the Council Members in relation to over 21 reported offences, which had occurred in the Dyserth area, between the July and September Council meetings.
- (2) Invitation for a maximum of two Councillors to attend a Denbighshire Engagement Focus Group. Councillor Andrew Hughes agreed to attend representing Dyserth Community council – to the Group meeting to be held in Trefnant Village Hall, on Thursday 22<sup>nd</sup> September.
- (3) The Clerk recollects to the Members an e-mail cascaded to all Members dated the 14<sup>th</sup> July, 2016 – in relation to the Draft Local Government (Wales) Bill.
- (4) Denbighshire County Council – Open spaces needs and assessment audit. The Clerk advised that the aforementioned audit was required to be completed by the Council Members. **Councillors’ Andrew Hughes and James Williams agreed to complete the audit.**
- (5) Quarterly report received from the Council’s Play Area Consultancy Company. The Clerk brought to the attention of the Members, matters raised in the report.
- (6) The Clerk advised that Dyserth Bowling Club were seeking the views of the Community Council, in relation to the following: The removal of the hedge – on the left hand side travelling from Thomas Avenue to the play area parking – with another fencing structure. The Members were concerned that the opposite side of the road is a tall wooden fence, and if the Bowling Club were to erect another large wooden fence – this would not enhance the area. **The Members agreed the following:** Until a more-firmer proposal with exact details of the type of fence to replace the hedge – the Members felt, at this stage, they could not agree the removal of the hedge.

**The following correspondence was taken as received:**

- (i) Invitation to attend the official opening of the Denbighshire Memorial Park and Crematorium, on Monday 17<sup>th</sup> October, at 10.30am.

**6(B). 173/16**

**CLERK'S REPORT**

- (i) The Clerk advised that a deposit of £11,500.00, had been made to the Council's bank account, from Denbighshire County Council – being the second precept payment.
- (ii) The Clerk advised that following observations received from PCSO Richard Williams, in relation to anti-social behaviour – to the rear of a property in Cwm Road. PC Williams has suggested that possibly the long grass, including tree branches could be reduced – which would provide more visibility. Councillor Mrs. Margaret Williams had kindly obtained a quotation from the Council's grass contractor. The quotation received was for the sum of £500.00.

**Members agreed the following:** not to carry out any maintenance work in the area – for the following reasons: (1) should the work be agreed to, there would be further on-going maintenance work in the future, which the Council have not budgeted for (2) the Council also took into consideration the ecological and environment aspect.

- (iii) Copy of newspaper adverts received from Denbighshire County Council, in relation to the public advertising of the Dyserth Community Council, adopting a new and revised Code of Conduct.
- (iv) The Clerk referred to the present agreement with Caerwys Town Council, whereby the Dyserth Council and other Councils share the rental cost of a photocopier. The Caerwys Town Council have signed a new agreement for a colour laser copier. The Community Council will notice a reduction in the purchase cost of ink for the printer in the stationery budget column, but an increase in the photocopier rental and a fee for copies. However, in general, the cost of printing will be reduced for all Councils.
- (v) The Clerk advised that the National Association of Local Council Clerk's, had agreed a 1% salary increase for Clerks – commencing the 1<sup>st</sup> April, 2016. The Clerk advised that he would provide the Members with details of figures at the October Council meeting.
- (vi) The Clerk referred to the attendance of Mr. Roberts Lloyd, Prestatyn, who attended the Dyserth Remembrance Sunday, whereby he played the last post on his bugle. The Clerk enquired if they wished Mr. Lloyd to be invited this year. **The Members agreed.**

(vii)

**Community Council Web Site**

The Clerk referred to his concerns that the Community Council web site, was not fully providing the information required. The Clerk further advised that the site was difficult to update when using the log-in aspect. Councillor James Williams explained further the web site features.

**The Members agreed the following:** The Clerk to contact a web designer who has created Community Council web sites in the area, to seek this person's assistance with changes to the Dyserth Council web site.

## **6(C). 174/16**

### **EXTERNAL AUDIT REPORT – ANNUAL AUDIT – YEAR ENDED 31<sup>ST</sup> MARCH, 2016**

The Clerk advised the Members that the External Auditor – BDO from Southampton had requested the asset register figure on the annual return, to be amended to reflect the purchase of new Christmas Lights. The Clerk advised the Members that the old defunct Christmas Lights which were insured for a similar cost to the purchase of the new lights – which the changeover in relation to the asset register would have been made in June – during the time of the Council Insurance policy renewal. To make any changes mid-term the Insurance Company would levy a charge. Whilst this had been explained to BDO – they had unfortunately taken no notice. The Clerk asked the Council to re-approve the Annual Return.

**The Members agreed the following:** The amendment to the Annual Return – which was signed by the Chair of the Council, together with the Clerk.

## **7. 175/16**

### **REPRESENTATIVES / LIAISON COMMITTEE REPORTS**

- (a) Councillor Andrew Hughes advised that a recent function in the Community Hall was well attended. A Christmas function had been arranged – whereby entry would be free.
- (b) Councillor Glenn Jones advised that the new Head teacher has commenced duties in Ysgol Hiraddug.

## **8(A). 176/16**

### **PLANNING APPLICATIONS**

**The following planning applications were dealt with by the Members at the meeting:**

- (a) Application number: 42/2016/0838, for the erection of extensions and alterations to dwelling, at 46, Parc Gwelfor, Dyserth.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

- (b) Application number: 42/2016/0223, for details of layout, scale, appearance and landscaping of dwelling submitted in accordance with condition number 1. – of outline planning permission – code number: 42/2012/1638, at Land (part garden of) Mount House, Dyserth.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

## **8(B). 177/16**

### **PLANNING DECISIONS**

There were no planning decisions received from Denbighshire County Council

## **9(A). 178/16**

### **TO CONSIDER FOOTPATH GRASS CUTTING (COUNCILLOR MRS. MARGARET WILLIAMS)**

Councillor Mrs. Margaret Williams addressed the Council Members in relation to her concerns with the grass cutting / maintenance – in all areas of footpaths within the Community. Whilst Councillor Mrs. Williams appreciated that Denbighshire County Council do maintain a number of footpaths –

the maintenance aspect is not carried out on regular occasions. The Waterfall area, in particular, is an asset to Dyserth, which attracts visitors and local residents – who also attempt to walk along the footpaths – with difficulty. Apart from the grass cutting and general maintenance, the bushes require regular maintenance.

Councillor Mrs. Williams wishes that the Community Council provide funding towards grass cutting on footpaths. However, firstly, Councillor Mrs. Williams suggested that a professional consultant is appointed, to advise the Council in relation as to which trees / bushes can be either cut back or removed – to ensure no regrowth.

**The Members agreed the following:** Councillor Mrs. Margaret Williams to contact Mr. Gary Davies – Denbighshire County Council – to seek his advice as to a consultant who would be able to advise the Community Council in relation to management of trees along footpaths.

**9(B). 179/16**

**TO CONSIDER APPOINTING A PROFESSIONAL - TO ADVISE IN RELATION TO MAINTENANCE OF TREES / SHRUBS ON FOOTPATHS (CLLR MRS. MARGARET WILLIAMS)**

**This matter was discussed in the above paragraph - Minute number: 9(A). 178/16.**

**10. 180/16**

**APPROVAL OF ACCOUNTS FOR PAYMENT**

<b>Cheque Number</b>	<b>Payee</b>	<b>Net £</b>	<b>Vat £</b>	<b>Total £</b>
<b><u>To confirm the following payments made between the July and September – Council meetings</u></b>				
496	Dyserth Junior Football Club. Re-imburement of 3 accounts for football field maintenance – as previously authorised. Pitch-care £665.50 delivery £46.00 & VAT £55.10 = £766.60) (Thornclyffe £34.00 & B&Q £24.00)	769.50	55.10	824.60
497	Wright Landscapes Ltd., (Decompaction treatment for football pitch)	417.15	83.43	500.58
498	CPDC (Quarterly playground report)	60.50		60.50
<b><u>Payments to be considered at this evening’s Council meeting</u></b>				
499	Louise Walsh (Cleaning Services & Inspections of Play Area for July £40.00 and August £50.00)	90.00		90.00
500	R. P. Parry – Clerk. Re-imburement of letter writing paper – Post Office stationery (as per receipt)	18.83	3.77	22.60
501	R. P. Parry – Clerk. Re-imburement of bulk stationery – purchased with other Councils from Staples (as per receipt)	43.75	8.75	52.50

502	R. P. Parry – Clerk. Re-imburement of folders, index's and paper from Staples (Policy folders for Councillors' Louise Walsh and David Williams) (as per receipts)	18.96	3.80	22.76
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**11. 181/16  
APPLICATIONS FOR FINANCIAL SUPPORT**

Cheque Number	Name of organisation	Amount granted £
	No applications received	

**12. 182/16  
The Members agreed the payments of the above accounts as listed.**

**There being no further business, the Chairman thanked everyone for attending and closed the meeting.**

**SIGNED BY THE  
CHAIRMAN.....**

**DATE OF  
APPROVAL.....**