



CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL

Minutes of the Meeting of Dyserth Community Council,

Held in The Sports Pavilion, Thomas Avenue, Dyserth,

On Monday, 9th October, 2017, at 7.00pm.

1(A). 184/17

PRESENT

Councillor James K. Williams (Chair)
Councillor David H. Parry (Vice Chair)
Councillor Trebor E. Evans
Councillor John Glover
Councillor David G. Jones
Councillor Edgar H. Jones

Clerk & Financial Officer R. Phillip Parry

1(B). 185/17

APOLOGIES

Councillor H. Andrew Hughes
Councillor Emyr W. Morris
Councillor Peter Newell
Councillor Mrs. Julie M. Peters
Councillor Mrs. Margaret G. Williams

Councillor David G. Williams (Denbighshire County Council)

1(C). 186/17

BEREAVEMENT

Members stood in a Minutes Silence, in memory of, Jane Margaret Griffith, formerly of Dyserth, and daughter of Councillor Mrs. Margaret Williams.

1(D). 187/17

Standing Orders were suspended:

The Chairman Councillor James Williams, welcomed PCSO Alex Jones to the meeting. PCSO Jones advised, that there had not been any criminal activities reported, since the September Council meeting. However, parking issues were still a concern - on Cwm Road and St. Asaph Road in particular. PCSO Jones advised in relation to 10 burglaries outside Dyserth.

PCSO Jones referred to the arrangements between the Police and Denbighshire County Council, to hold a Halloween event in the Maes Esgob Community Centre. Various donations and vouchers had been received from local business and residents.

The Chairman Councillor James Williams, welcomed Sarah Jones to the meeting. Sarah explained her role as Community Development Officer, for Denbighshire County Council – and wished to involve her duties in Dyserth. Sarah together with PCSO Alex are arranging the Halloween party in Maes Esgob. The Clerk advised that the Council Members will formally consider the application, for funding towards the Halloween party, later on the agenda.

1(E). 188/17

Standing Orders were restored:

2. 189/17

DISCLOSURE OF INTEREST

There were no Disclosure of Interest Declared.

3. 190/17

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 11TH SEPTEMBER, 2017

The Minutes were proposed by Councillor David Jones and seconded by Councillor Edgar Jones, as correct and formally agreed by the Members present.

4. 191/17

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: 4.167.17 sub minute no: 4.148/17 & 4. 127/17 (page 3) in relation to an information board to be erected in Dyserth War Memorial. The Clerk advised that unfortunately, Mrs. Anne Parry is not well and had asked that the Clerk arrange the delivery and installation of the WW1 plaque with the company in Flint. The Clerk had contacted the company, seeking a delivery date. Councillor David Parry, conformed, that he was able to be on site during the installation of the plaque.

Minute no: 4.167.17 sub minute no: 4.148/17 & 5(c). 130/17 (page 3) in relation to setting up a First responder Scheme in Dyserth. Councillor Andrew Hughes, was not able to attend the meeting. The Members were advised, that apparently, there were no attendees at the open meeting held in the Community Hall. The matter to be further discussed at the November Council meeting.

Minute no: 4.167.17 sub minute no: 4.148/17 & 8. 134/17 (page 3) in relation to a replacement seat in the area of Pandy Lane. Councillor David Parry advised, that he was still awaiting further information from Denbighshire County Council, in relation to the actual site for the bench seat to be installed. The Clerk advised, that he would further contact the Officer dealing with the matter in Denbighshire.

Minute no: 5(A). 149/17 (1) (page 3) in relation to an Order in progress by Denbighshire County Council, to enter Footpaths numbers 30, 31 and 32, in the Definitive Map, and in particular, the Modification Order. The Clerk advised, that whilst he had sent further communications to the Legal Officer dealing with the matter, there had been no reply. The Clerk was requested to contact the Officer's Line Manager.

5(A). 192/17
CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) Denbighshire County Council: ‘Call for potential Gypsy and Traveller sites. Following discussion, the Members were unable to identify and suitable sites within the community.
- (2) Denbighshire County Council: Request for nominations for a Town & Community Council representative, to be appointed to Denbighshire Standards Committee. There were no nominations from the Community Council.
- (3) Denbighshire County Council: Request for nominations for a Town & Community Council representative, to be appointed to the interviewing panel, for the above appointment. There were no nominations from the Community Council.
- (4) Denbighshire County Council: E-mail forwarded to Councillors, dated the 30th September, at, which had been received from the National Assembly of Wales, in relation to guidance notes, for principle Councils on the review of Communities.
- (5) Denbighshire County Council: Invitation to attend a County meeting, to discuss the ‘Denbighshire Electoral Review’ to be held in County Hall, Ruthin, on 17th October at 6.00pm. Councillor James Williams advised, that he would consult his diary, and if available, would attend. Councillor Williams to advise the Clerk.
- (6) Letter received from the Local Democracy and Boundary Commission for Wales, in relation to the above meeting, on the 17th October, in County Hall, Ruthin.
- (7) E-mail from the ‘Independent Review Panel’ which had been forwarded to Members dated the 3rd October, in relation to four questions posed by the panel to the review of Town and Community Councils in Wales. Following discussion, the Member provided the Clerk with their respective views, to enable the completion of the questionnaire.
- (8) The Clerk referred to an e-mail forwarded to Members dated the 5th October, which had been received from the Independent Remuneration Panel for Wales – whereby a copy of the Panel’s 2018 draft report was available. The Clerk advised the Members in relation to the contents of the report.

5(B). 193/17
CLERK’S REPORT

- (1) The Clerk read out a letter received from HM Revenue & Customs, in relation to paying the Clerk’s PAYE and Clerk & Council National Insurance – by cheque at the Post Office. From the 15th December, the Post Office will not accept payment by cheque, which should now be made by either on-line banking or direct debit. The Clerk advised, that the Council were not registered for internet banking. The Council would have to agree for the payments to be made on-line.

Members agreed the following: (1) All future HM Revenue & Custom payments be paid on-line. The Clerk to provide the Council with the required mandate change form for signature (2) the Council’s Financial Regulations to be updated, to reflect the HMRC payment by direct transfer by the Clerk, with the appropriate authorisation.

- (2) The Clerk advised that he had submitted the Annual Return – Payments to Members of Dyserth Community Council for 2016 / 2017 – to the Independent Remuneration Panel for Wales.
- (3) The Clerk advised, that he had received information from Councillor Edgar Jones, in relation to concerns with overgrowth and vegetation, in the Afon Ffyddion, in the area of Voel Coaches, Dyserth – just off the A547 road. The Clerk further advised, that he had reported the concern to Natural Resources Wales – who had acknowledged.
- (4) The Clerk advised, that he had received information from Councillor Edgar Jones, in relation to a water leakage in the area of St. Georges field entrance from the High Street. Councillor David Parry had visited the area, and reported the concerns to Welsh Water. Councillor David Parry, advised the meeting, that the Welsh Water engineer had advised, that there was no water pipe in the area of the leakage.
- (5) The Clerk brought to the attention of Members, a thread of e-mail correspondence between a resident of Cwm Road, County Councillor David Williams and himself. The resident was concerned in relation to a public footpath, which runs alongside the property. The resident states, that the footpath is shown on his house deeds, as within the curtilage of his property.

The Clerk had contacted Councillor Edgar Jones, who had kindly visited the property. Councillor Jones advised, that whilst there were trees on the property that required pruning none of the trees were on the land owned by the Community Council. Councillor John Glover advised, that Ysgol Hiraddug primary school Governing Body, have previously discussed pruning trees in the area of this property.

Members agreed the following: (1) the Clerk to download plans for the property, from the Land Registry (2) the Clerk to write to the Footpaths Officer, at Denbighshire County Council (3) Council Members thanked Councillor Edgar Jones, for his assistance, and for Councillor Jones to further meet with the resident, following receipt of plans and further information from the Footpaths Officer.

5(C). 194/17

TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS TO THE 30TH SEPTEMBER, 2017

Members agreed the following: Due to time restraint at the meeting, this agenda item was adjourned to the November Council meeting

5(D). 195/17

TO REVIEW (AMEND / UPDATE) AND APPROVE, THE FOLLOWING POLICIES:

(a) Code of Conduct (b) National Standing Orders (c) Local Standing Orders (d) Financial Regulations (e) Internal Financial Controls (f) Annual Risk Assessment – 2017 / 2018 (g) Retention Of Documents Etc., Schedule (h) Fixed Asset Register – 2017 / 2018 (i) Retention of Documents Policy Statement (j) Annual Investment Strategy – 2017 / 2018 (k) Model Local Resolution Protocol (**New policy to be considered**)

Members agreed the following: Due to time restraint at the meeting, this agenda item was adjourned to the November Council meeting

6. 196/17

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

- (a) Councillor John Glover advised, in relation to a School Governors meeting he had attended at Ysgol Hiraddug. The following was discussed: (a) trees that required pruning around the school perimeter (b) internal changes to the school reception and school secretary office (c) concerns in relation to steep steps, which is causing difficulty for children in wheelchairs.

7(A). 197 /17

PLANNING APPLICATIONS

There were no planning applications received from Denbighshire County Council.

7(B). 198/17

PLANNING DECISIONS

There were no planning decisions received from Denbighshire County Council

8. 199/17

COUNTY COUNCILLOR'S REPORT (CLLR DAVID G. WILLIAMS)

County Councillor David Williams

In Councillor David Williams' absence, the Clerk advised in relation to the following:

- (1) No parking signage in the area of a footpath on the perimeter of St. George's field. Whilst the signage wording had been agreed, the Clerk enquired in relation to the Welsh wording. It was agreed to include 'Dim Parcio' The Clerk advised that Councillor Williams would collect the signage when completed by the company in Rhuddlan – with Councillor David Parry, agreeing to assist with the installation.
- (2) The Clerk referred to the play area information that Councillor Williams had provided. The Clerk advised, that the Company suggested by Denbighshire County Council, was based in Swindon, Wiltshire.
- (3) Councillor Williams had received requests for a further bus shelter, in the area of Glan Ffyddion, Waterfall Road. The County Council had provided the following quotation of £3,450.00 – for the supply and installation of a bus shelter.

Members agreed the following: The Clerk to place the quotation, on the November Council meeting agenda.

9. 200/17

TO DISCUSS: HEDGE PLANTING – ENTRANCE FROM HIGH STREET TO ST. GEORGE'S FIELD (CLLR DAVID H. PARRY)

Councillor David Parry, recollected to the Members, a previous decision by Council, to re-plant a hedge in the walkway, between the High Street and St. George's field – alongside Lorac. The Clerk advised, that he had received a quotation from the Council's contractor, for the sum of £120.00, for the replant (hedge species to be supplied by Council).

Members agreed the following: (1) to plant a new hedge (2) to accept the quotation for £120.00 (3) Councillor David Parry, to purchase suitable hedge species, whereby the Council will reimburse Councillor Parry.

10. 201/17

TO DISCUSS: WINTER FLOWERS / BULBS IN COUNCIL PLANTERS (CLLR DAVID H. PARRY)

Councillor David Parry, referred to the annual planting of winter flowers / bulbs, in the various Council owned planters. Discussion by Members, if the Garden Centre, who sponsored a number of planters, and planted the summer flowers, in the remainder of Council planters, would be amicable in providing this service again.

Members agreed the following: (1) the Clerk to contact Councillor Peter Newall, seeking that he makes contact with the Garden Centre representative, to enquire if they are prepared to sponsor the main planters, for winter flowers / bulbs (2) to seek a quotation for the supply and planting of winter flowers / bulbs.

11. 202/17

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
584	H. M. Revenue & Customs. Clerk's PAYE & Clerk & Council NI - July, August & September 2017 - via The Post Office)	486.80		486.80
585	R. Phillip Parry (Travelling Expenses from April to September 2016 – as per detailed auditor's list)	55.80		55.80
586	Cheque number: 586 – as listed in Financial Support - blow			
587	Louise Walsh (Environmental Services & Inspections of Play Area for September	40.00		40.00
588	James Williams (Re-imburement of Council web site hosting fee Hawk Host Inc) (\$29.61 US Dollars)	22.71		22.71

12. 203/17

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
586	Denbighshire County Council (Joint Halloween Event with North Wales Police) (As agreed in September Council meeting).	100.00
587	Cheque numbers: 587 and 588 – as listed in Accounts for	
588	Payment – above	

13. 204/17

The Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

**SIGNED BY THE
CHAIRMAN.....**

**DATE OF
APPROVAL.....**