



CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL

**Minutes of the Meeting of Dyserth Community Council,
Held in The Sports Pavilion, Thomas Avenue, Dyserth,**

On Monday, 10th October, 2016, at 7.00pm.

**1(A). 183/16
PRESENT**

Councillor James K. Williams (Chair)
Councillor H. Andrew Hughes (Vice Chair)
Councillor David G. Jones
Councillor Edgar H. Jones
Councillor Glenn M. Jones
Councillor Peter Newell
Councillor David H. Parry
Councillor Mrs. Julie M. Peters
Councillor Mrs. Louise M. M. Walsh
Councillor Mrs. D. Alison Williams
Councillor Mrs. Margaret G. Williams

Councillor David G. Williams (Denbighshire County Council)

Clerk & Financial Officer R. Phillip Parry

**1(B). 184/16
APOLOGIES**

None

**1(C). 185/16
Standing Orders were suspended:**

Members of the public in attendance referred to the following matters;

The Chairman Councillor James Williams welcomed PCSO Rebecca Evans to the meeting.

PCSO Evans advised in relation to fourteen reported criminal offences in the Dyserth area, from the 14th September to the 8th October, 2016.

PCSO Evans advised the Members in relation to the Go-Safe visits (speed enforcement). The PCSO's collate the information for the Go-Safe team, who subsequently decide which areas to target for speed enforcement.

The following was discussed with the PCSO. (a) weight limit signage on Waterfall Road (b) Vehicle incident on Newmarket Road (c) concern in relation to teenagers (d) HGV concerns in the area of Mia Hall.

The Chairman thanked PCSO Evans for attending, together with her report and assistance.

The Chairman welcomed a resident to the meeting. The resident enquired with the Council Members in relation to 'Schemes in Dyserth High Street' The Clerk advised that over the past two years the Community Council had been involved in the following: Inviting the then local Member of Parliament to a meeting of the Council. Requested enforcement action in relation to buildings in the High Street – one several occasions. Secured the sum of £5,000.00 to enable local business premises in the High Street to apply for 50% of the cost (almost all businesses applied for funding). Councillors have met with Officers from Denbighshire County Council, seeking ways to improve traffic flow, including widening the pavement.

Councillor David Williams advised that he has recently held a site meeting in Dyserth High Street with Officers from Denbighshire County Council. Councillor Williams is endeavouring for the County to produce a draft plan for the High Street. The Resident in attendance wished to see more shops in the High Street, including a public meeting. Councillor Williams advised, that Denbighshire would not be able to produce draft plans until the next financial year. Councillor Williams stated, that at this stage, a public meeting to discuss with the residents would not be appropriate, however, a meeting would be held to seek their views and any recommendations, following further discussions with the County Council. The resident advised that they would place some Council information of the Dyserth Facebook. The Clerk asked that if the resident required any clarification of information, to please contact him.

The Chairman thanked the resident for attending the meeting and for her interest in the High Street.

1(D). 186/16

Standing Orders were restored:

2. 187/16

DISCLOSURE OF INTEREST

There were no Disclosure of Interest Declared

3. 188/16

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 12TH SEPTEMBER, 2016

Minute number: 1(B). 163/16. The following apologies were recorded: Councillor Peter Newell and Councillor Mrs. Julie M. Peters.

The Minutes were proposed and seconded as correct and formally agreed by the Members present.

4. 189/16

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes;

Minute no: 6(B). 173/16 (vi) (page 5), in relation to the attendance of a bugler, at the Dyserth Remembrance Day Service at the Memorial. The Clerk advised that he had written to the person who kindly attended in 2015. Councillor Edgar Jones advised that it had been confirmed that the Bugler would be in attendance.

Minute no: 6(B). 173/16 (vii) (page 5), in relation to the Community Council web site. The Clerk advised that he had contacted a web designer, who had agreed to provide a quotation for an upgraded web site. The Chairman Councillor James Williams advised that he had made some changes to the present web site.

The Members agreed the following: The Chairman Councillor James Williams, together with the Clerk to liaise with the web site designer.

Minute no: 9(A). 178/16 (page 6), in relation to footpath grass cutting.

This matter was discussed within the below minute number.

Minute no: 9(B). 179/16 (page 7), in relation to the appointment of a professional specialising in tree surgery.

Councillor Mrs. Margaret Williams advised that she had contacted the Denbighshire County Council Tree Specialist Officer. The Officer will be providing Councillor Mrs. Williams with a contact name and number, of a suitable person to carry out the inspection of the trees.

5(A). 190/16 CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members;

- (1) The Clerk advised that following agreement between the North Wales Returning Offices in relation to Town & Community Council elections – and based on the population of Dyserth, the cost of an election would be up to £2,500.00.
- (2) The Clerk referred to the Independent Remuneration Panel for Wales – Draft Annual Report – which could be accessed on their web site. The Members were provided with the web site details.
- (3) The Clerk advised in relation to Denbighshire County Council’s ‘Supplementary Planning Guidance – Planning for Community Safety. The Members were provided with the web site details.

5(B). 191/16 CLERK’S REPORT

- (i) The Clerk advised in relation to a meeting held on the 27th September, with two Officers from Denbighshire County Council. Councillors’ Mrs. Margaret Williams, David Parry and County Councillor David Williams were in attendance – together with the Clerk.

The Clerk advised that the information meeting discussed the duties and contact details of an Officer appointed to the Dyserth area – as Street Scene Manager. Various reports could be channelled to the Street Scene Officer – generally by the Clerk. The Following concerns were brought to the attention of the Officers (1) Abandoned cars in the Waterfall Car Park

(2) blocked drains on Thomas Avenue – which is alleged to cause water occurrence on the Bowling Green.

The Clerk further advised in relation to the following update: (1) the vehicle owners had been contacted and two cars had been removed. The registered owner of the third vehicle resides outside North Wales – contact has been made with the owner to remove the vehicle. (2) the County Council had arranged for the drainage system in Thomas Avenue to be inspected. The County Council had advised of the following: in the drainage system along Thomas Avenue – concrete found in one gully and tree roots the entire length of the pipe. The County Council confirmed that the drains had been cleared of all obstructions.

- (ii) The Clerk referred to a concern with the skateboard area that had been identified during a weekly inspection. The Clerk had arranged for the Council’s play area consultant to view the concern. The equipment has been placed out of action. The Clerk advised that an account would be received in relation to the inspection and making safe.

Councillor Mrs. Louise Walsh advised, that the recently repaired netting in the MUGA area had again been vandalised.

The Members agreed the following: (1) The Clerk to contact the Council’s play area consultant and to seek a quotation for an appropriate item of equipment to replace the skateboard. (2) The Clerk to ask the consultant to inspect the MUGA netting.

- (iii) The Clerk advised that Councillor David Parry, had reported the following to Denbighshire County Council. ‘Overgrown grass and foliage on pavement outside a property known as Y Bwthyn – junction of Weaver’s Lane and Maes Hyfryd. The report was made following complaints to the Councillor and in particular, the hazard created.

5(C). 192/16

ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH, 2016

The Clerk advised the Members that the final document from the Welsh Assembly appointed External Auditor – BDO LLP of Southampton, had been received. The Document stated the following ‘on the basis of our review, in our opinion, the information contained in the Annual Return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met’.

The Clerk read out to the Members an addendum report from the External Auditor in relation to the budgetary process. The Clerk advised the Members, that the item referred to in the report had been sent to the External Auditor and had been signed by the Chair as a true copy. The Clerk stated, ‘that it was quite obvious, the Company had issued the addendum report in error’.

Councillor David Jones thanked the Clerk Phillip, for his work in relation to the audit. The Members agreed.

5(D). 193/16

NOTICE OF CONCLUSION OF AUDIT

The Clerk advised that he has displayed the following notice on the 26th September, 2016.

Notice of Conclusion of Audit (Public Audit (Wales) Act 2004) Accounts and Audit (Wales) Regulations 2014. The notice stated that the accounts of the Town Council were available for inspection by local electors in accordance with Section 29 of the Public Audit (Wales) Act 2004.

5(E). 194/16

TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS TO THE 30TH SEPTEMBER 2016.

The Clerk and Financial Officer, provided Members with a copy of the Quarterly Statement of Accounts, to the end of September, 2016. The Clerk further provided the Members with a breakdown in relation to each budget heading – which included the spend to date, together with the agreed budget totals for the financial year.

The Members agreed the following: Approved the Statement of Accounts, with the document being signed by the Chairman, Councillor James Williams.

5(F). 195/16

TO REVIEW (AMEND / UPDATE) AND APPROVE, THE FOLLOWING POLICIES:

(a) Code of Conduct (b) National Standing Orders (c) Local Standing Orders (d) Financial Regulations (e) Internal Financial Controls (f) Annual Risk Assessment – 2016 / 2017 (g) Retention of Documents Etc., Schedule (h) Fixed Asset Register – 2016 / 2017 (i) Retention of Documents Policy Statement (j) Annual Investment Strategy – 2016 / 2017.

The Members agreed the following: All the above policies were reviewed and confirmed. The Clerk advised that the Annual Investment Strategy (J), will be further updated following the January 2017, precept setting meeting.

The Clerk asked the Members to bring to the November Council meeting, their Policy folders – whereby updated copies of the above policies will be provided, for insertion into the folder.

6. 196/16

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

Councillor Andrew Hughes advised that the Community Hall would be holding a Christmas event on the 3rd December – which would be free entry. Posters will be displayed to advise of the details. During December – the main Hall entrance and corridor will be painted.

Councillor Glenn Jones advised that the new Head teacher has commenced duties in Ysgol Hiraddug Primary School.

Councillor Mrs. Margaret Williams, on behalf of the Waterfall Committee advised the following: (a) before any events are allowed to be held in the Waterfall area – the applicant has to confirm that they have carried out a risk assessment. The provision of insurance cover for the event also has to be confirmed. (b) Councillor Mrs. Williams advised that the Waterfall end of year accounts had been completed. The Waterfall Committee were in the process of distributing funding, which the Community Council would receive £2,000.00. Councillor Mrs, Williams suggested that the Council accept this amount, and ring fence towards the cost of removing trees and general clearance / tidy up of the Waterfall area.

The Members agreed the following: To accept the £2,000.00, and to ring fence the amount as suggested by Councillor Mrs. Williams.

7(A). 197/16

PLANNING APPLICATIONS

The following planning application had been received:

Planning Application number: 42/2016/0883 – for the erection of extension to dwelling, at 43, St. Asaph Road, Dyserth.

Comment from Council: Providing that the application complies with planning policy, then no objections raised.

(The above application was sent to the Planning Sub Committee Chairman, for consultation with the Members, due to statutory time limits for observations).

7(B). 198/16

The Members confirmed the above decision.

7(C). 199/16

The following planning applications were dealt with by the Members at the meeting:

There were no applications considered by the Members at the meeting.

7(D). 200/16

PLANNING DECISIONS

There were no planning decisions received from Denbighshire County Council

7(E). 201/16

PLANNING CONCERNS

The Clerk advised in relation to a number of complaints received by both himself, together with County Councillor David Williams – to a planning application at the former Anglia builder's yard & adjacent car parks.

The complaint alleged the following: 'Viewing the area from the Dyserth to Prestatyn Walkway – Dyserth side – the border area to the Anglia land was sealed with a wire mesh. However, it has been noticed recently that this mesh has been replaced with what was described - as something thicker – which now cannot be seen through. It was further stated that behind this mesh work is being carried out – skips have apparently been filled with rubble and other substance. It was understood that work in this area would only commence when the units towards the other end of the land had been completed'

The Clerk advised that he had contacted the Planning Officer dealing with the various planning applications for the former Anglia builder's yard. The Planning Officer had replied as follows: 'I have now had some feedback from the agents acting on behalf of the owner of the Anglia Yard site re. 'activity' you had reported was going on within the site. The agent has advised that they have just been clearing/stripping out the offices, and he is not aware of any additional screens being erected. We will keep you informed of developments with the Section 106 obligation relating to the planning permission for the redevelopment of the site / conversion to apartments'.

8. 202/16

COUNTY COUNCILLOR'S REPORT (CLLR DAVID G. WILLIAMS)

County Councillor David Williams provided the Members with the following up-date:

(a) Speeding concerns in various areas in Dyserth. Information past to the appropriate authority for action (b) Flooding issue on Newmarket Road. Work completed (c) Repair and painting of railings along Weavers Lane – will be completed soon by the County Council (d) Parking in Weaver's Lane. Denbighshire County Council are not convinced that there is a problem – residents and others should report any instances to Denbighshire and the Police (e) Complaints in relation to the lack of

bus timetables – this is in hand and updated timetables will be place soon (f) High Street – Site meeting with an Officer from Denbighshire Highways – Councillor Williams expressed his concern that Arriva may alter their route – as the Company have expressed concern with the difficulty in travelling along Dyserth high Street. Apparently, a number of vehicles have had damage caused by to inconsiderate parking. Councillor Williams will arrange a meeting with Arriva Bus Company (g) Bryn Y Felin. Entrance to Bryn Y Felin to High Street – signage / road markings. Denbighshire County Council state the junction is not concealed – but will consider white road markings (h) Maes Y Esgob – fence erected to alleviate anti-social disorder (i) Gully’s on the A5151 – have been cleared.

9. 203/16

TO CONSIDER – PURCHASE OF WINTER FLOWERS FOR PLANTERS (CLLR DAVID PARRY)

Councillor David Parry advised that the Dyserth Environmental Group were happy to provide their services by planting winter flowers in the various planters.

The Members agreed the following: To thank the Environmental Group for their kind offer, which was accepted. Councillor Peter Newell provided various quotations for the supply of flowers and compost. The Members accepted a quotation for £389.12.

10. 204/16

TO CONSIDER – DISPOSAL OF OLD PLANTERS (CLLR EDGAR JONES)

Councillor Edgar Jones referred to the old planters, which had been deposited in the area of The Pavilion – and wished that the area be cleared of the containers. Councillor Glenn Jones advised that the Football Club Committee had agreed to clear the area.

11. 205/16

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
503	H. M. Revenue & Customs. (Clerk’s PAYE & Clerk & Council NI - July, August & September 2016 - via The Post Office)	474.83		474.83
504	Louise Walsh (Cleaning Services & Inspections of Play Area for September	40.00		40.00
505	James K. Williams (Re-imbusement of Web-site hosting with Hawk Host Inc., Canada - \$29.61 USD = £23.90	23.90		23.90
506	Royal British Legion (Payment of Remembrance Day Wreaths)	35.00		35.00

12. 206/16

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £

507	Urdd Gobaith Cymru	100.00
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13. 207/16

The Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

**SIGNED BY THE
CHAIRMAN.....**

**DATE OF
APPROVAL.....**