



# **CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL**

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**Minutes of the Meeting of Dyserth Community Council,**

**Held in The Sports Pavilion, Thomas Avenue, Dyserth,**

**On Monday, 10<sup>th</sup> April, 2017, at 7.00pm.**

**1(A). 71/17  
PRESENT**

Councillor James K. Williams (Chair)

Councillor Edgar H. Jones

Councillor Glenn M. Jones

Councillor Peter Newell

Councillor David H. Parry

Councillor Mrs. D. Alison Williams

Councillor Mrs. Margaret G. Williams

Councillor David G. Williams (Denbighshire County Council)

Clerk & Financial Officer R. Phillip Parry

**1(B). 72/17  
APOLOGIES**

Councillor H. Andrew Hughes (Vice Chair)

Councillor David G. Jones

Councillor Mrs. Julie M. Peters

Councillor Mrs. Louise M. M. Walsh

**1(C). 73/17**

Councillor Edgar H. Jones advised the Council of the passing of Mr. Alan Sykes – a former Clerk to Dyserth Community Council.

**2. 74/17**

**DISCLOSURE OF INTEREST**

There were no Disclosure of Interest Declared

**3. 75/17**

**TO APPROVE THE MINUTES AND SUPPLEMENTARY MINUTES OF THE MEETING  
HELD ON THE 13<sup>TH</sup> MARCH, 2017**

**The Minutes were proposed by Councillor Edgar H. Jones and seconded by Councillor Mrs. Alison Williams, as correct and formally agreed by the Members present.**

#### **4. 76/17**

#### **MATTERS ARISING**

The Clerk referred to the following matters from the previous Minutes:

**Minute no: 1(D). 53/17 (pages 1 and 2)**, in relation to a notice board to be placed in the Dyserth War Memorial – which would provide additional information to the fallen during WW1. Councillor Mrs. Margaret Williams advised, that herself and the Clerk were to meet with Mrs. Ann Parry during the following week. The meeting was to identify a suitable site for the information board to be erected, including discussing with Mrs. Parry the size of the board.

**Minute no: from previous minutes.** The Clerk advised in relation to a further monthly holding letter which was received from the Land Registry, in relation to the Burial Field registration. The letter stated the following: ‘that the Registry were ‘experiencing significant increase in the volume of registration applications - which has created a backlog of applications to process’.

#### **5(A). 77/17**

#### **CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1) The Clerk advised that he had received notification from the Denbighshire Electoral Returning Officer, that eight persons had been nominated for the election of Councillor for Dyserth Community Council. As the number of Council seats are eleven, there will be no election in Dyserth for the Community Council.

The Clerk further advised the Members, in relation to the procedure to co-opt three Councillors, following an uncontested election – which followed a different procedure to a Casual Vacancy position.

- (2) The Clerk advised that he had received from the Dyserth Bowling Club Committee, a hand drawn plan, which showed a covering over the concrete area between the current spectator hut and the equipment shed on the school side of the green. The cover was to provide additional shelter to players / spectators during inclement weather. The Clerk further advised, that the Bowling Club Committee, wished to seek the views of the Council Members, for their permission in carrying out this work. **Note:** Members viewed the area referred to by the Bowling Club before the commencement of the meeting.

**Members agreed the following:** No objection to the proposal by the Bowling Club Committee, to erect a covering as identified above. The Clerk was asked to advise the Bowling Club in relation to the Council’s decision, and to suggest that the Club Committee contact the County Planning Department, to confirm, as to whether or not planning permission is required.

- (3) The Clerk advised in relation to the following consultation being carried out by Denbighshire County Council: Denbighshire’s Learner Transport Policy. The Consultation commenced on the 13<sup>th</sup> March to 30<sup>th</sup> April.

**Members agreed the following:** Councillor James Williams to complete the consultation, on behalf of the Community Council.

- (4) The Clerk advised in relation to the following consultation being carried out by Denbighshire County Council: Integrated Network Map – on the future provision of walking and cycling routes in the County. The bi-lingual web link had been sent to all Councillors by the Clerk on 11<sup>th</sup> April. The Clerk suggested to the Members, that they may wish to complete the survey independently using the link to the web site.
- (5) The Clerk advised the Members, that the Annual and quarterly play area reports had been received from the Council's play area inspection company. The report also contained a number of quotations in relation to new equipment. The Clerk suggested to the Members, that the quotations be placed on file, and to be considered by the new sub-committee – which would hopefully be appointed in the June Council meeting.

**Comment by Council:** Members agreed with the Clerk's suggestion, and asked that the quotations are placed on file for the sub-committee.

- (6) The Clerk advised the Members, that Councillor Mrs. Margaret Williams, had provided an audited copy of the Dyserth Waterfalls Committee – end of year accounts, for the year ended 31<sup>st</sup> December, 2016.
- (7) The Clerk advised in relation to an updated 'Good Councillor's Guide – for Community & Town Councils in Wales'. The Welsh Assembly Government had only provided one hard copy – with further copies available to download from the Assembly web site.

## **5(B). 78/17**

### **CLERK'S REPORT**

- (i) The Clerk advised the Members, that Councillor David Jones was requesting the Council to purchase 4 bollards. The bollards would assist with parking concerns in a number of areas in Dyserth, including the area of the walkway from Dyserth High Street to the play area. County Councillor David Williams advised, that he had discussed the inconsiderate parking with Officers from Denbighshire County Council, who had stated: 'where parking restrictions exist, enforcement officers will take action. If bollards are placed in areas of the highway, they will be removed by the County Council'.

**Members agreed the following:** Not to purchase bollards. The Clerk to advise Councillor David Jones, as to the reasons for the decision.

- (ii) The Clerk recollected to the Members, the National Salary pay increase for 2016 / 2017. The Clerk had previously advised the Members, that he would receive the increase at the end of the financial year. This payment was listed in the Approval of Accounts for Payment **as per Minute number 12. 87/17 on page 6 below**).
- (iii) The Clerk referred to the National Salary Award for 2016 – 2018, whereby a 1% increase in Clerk's salaries was effective from the 1<sup>st</sup> April, 2017 to March, 2018. The Clerk provided the Members with details in relation to the increase in his salary, and sought the agreement of the Members, to amend the present standing order for his monthly salary. The Clerk also wished the Members to further agree the continuation of his home working allowance, to be paid by standing order for the financial year 2017 / 2018.

**Members agreed the following:** (1) to amend the present standing order for the Clerk's monthly salary payments, to reflect the pay increase for 2017 / 2018 (2) the continuation of the monthly standing order, in relation to the Clerk's home working allowance.

- (iv) The Clerk advised the Members, that his employment contract with Trelawnyd & Gwaenysgor Community Council, will cease shortly. However, the Clerk had been appointed to the position as Clerk & Financial Officer to Whitford Community Council. The Members congratulated the Clerk on his new appointment.

#### **5(C). 79/17**

#### **TO RECEIVE AND APPROVE THE END OF YEAR ACCOUNTS FOR 2016 / 2017**

The Clerk provided the Members with a copy of the end of year Statement of Financial Accounts, for the year ending 2016 / 2017. The Clerk, as Responsible Financial Officer, advised the Members further in relation to the accounts and the end of year balance. **The Members agreed the end of year accounts for the financial year 2016 / 2017, with the financial spreadsheet signed by the Chair Councillor James Williams.**

#### **6. 80/17**

#### **REPRESENTATIVES / LIAISON COMMITTEE REPORTS**

- (a) Councillor Glenn Jones advised in relation to the Dyserth Junior Football Club. The Club will also use the Football pitch in Maes Esgob.
- (b) Councillor Edgar Jones advised that the Annual General Meeting of the Dyserth Community Hall, will be held in May.

#### **7(A). 81/17**

#### **PLANNING APPLICATIONS**

**The following planning application was dealt with by the Members at the meeting:**

- Application number: 42/2017/0233, for the formation of dormer windows in roof-space with dormers to side and rear of dwelling, at Deheufor, Thomas Avenue, Dyserth.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

#### **7(B). 82/17**

#### **PLANNING DECISIONS**

There were no planning decisions received from Denbighshire County Council

#### **8. 83/17**

#### **COUNTY COUNCILLOR'S REPORT (CLLR DAVID G. WILLIAMS)**

County Councillor David Williams' report in relation to the Community Bus Service, was discussed under **Minute number: 9. 84/17 on page 5 below.**

Councillor Williams advised in relation to the traffic calming measures in Dyserth High Street. Whilst Denbighshire County Council Highways are actively surveying and discussing improvements to the traffic flow, the final plan will have to be attractive to Arriva Buses, and also to the shopkeepers. No-one wishes to lose parking spaces, but a limited number may have to be removed to accommodate changes. Councillor Williams emphasised that whatever plans are drawn up by Denbighshire, they will go to public consultation.

**The following matters were reported by and discussed with Councillor David Williams:**

- (a) A tree in Maes Glas had been felled and replaced.

- (b) Councillor Mrs. Alison Williams advised, that the fence and posts in Weavers Lane, had still not been painted – despite the County agreeing to it during the summer of 2016.
- (c) Continuing concerns with overweight lorries using Waterfall Road. The Clerk advised that the Police and VOSA had taken action against a number of drivers. Councillor David Williams, reiterated, that instances of overweight lorries have to be reported to the Police – together with the vehicle number of possible.

#### **9. 84/17**

#### **PROVISION OF COMMUNITY TRANSPORT (CLLR JAMES WILLIAMS)**

Councillor James Williams recollected to the Members, the various exchanges of e-mails in relation to the ceasing of the Arriva bus service along Dyserth High Street, together with the provision of a Community Bus Service.

County Councillor David Williams provided the Members with the following information. The Denbighshire County Council had agreed to part fund a Community Bus Service, which would travel between lower to upper Dyserth. Whilst the Denbighshire County Council have agreed to part fund the service, there was a shortfall. The Clerk had written to all Council Members providing details in relation to the service, including the financial situation.

The Clerk recollected to the Members a number of e-mails, and in particular, one dated the 24<sup>th</sup> March at 09.19, which provided details in relation to a Community Bus Service, including the request that the Community Council fund a one third share of the cost at £2,333.00. The Clerk confirmed that the Council Members had agreed unanimously to providing funding for the temporary Community Bus Service. The Clerk further advised that he had been informed by the Transportation Department of Denbighshire County Council, that the temporary bus service will commence on Monday 27<sup>th</sup> March, with a possible reduction to the Community Council contribution of £2,002.00.

**Members agreed the following:** Confirmed their initial decision by e-mail communication to the Clerk in-between the March and April Council meetings, to their agreement to part fund the Community Bus Service, at a cost of £2,333.00. It was noted, that there may be a reduction to £2,002.00. The Members thanked County Councillor David Williams, for his efforts in securing the Community Bus Service for the residents of Dyserth. The Clerk further advised that the provision of financial assistance to the Community Bus Service – was made under the Local Government and Rating Act 1997, s.26-29 (Power to spend money on Community Transport Schemes).

#### **10. 85/17**

#### **TO DISCUSS – FIRST RESPONDER SCHEME IN DYSERTH**

The Clerk advised that two Councillors would be required to assist with the open day to be held by the Welsh Ambulance Service. As the Council will be three Members short from the May annual meeting, the Clerk suggested that the matter be placed on the agenda for the June Council meeting.

**Members agreed the following:** The Clerk to place this matter on the Agenda for the June Council meeting.

#### **11. 86/17**

#### **TO DISCUSS – ‘LANDSCAPING’ BETWEEN THE PLAY AREA AND PAVILION (CLLR DAVID PARRY)**

Councillor David Parry referred the Members to the unsightly area of land in-between the Children’s play area and the Pavilion building. Councillor Parry suggested that the Council agree some course of action to tidy the area up.

The Clerk recollects to the Council Members, an item to be listed for the June Council meeting, in relation to a public meeting, to discuss the setting up of a sub-committee – with the following remit: ‘to review the present play area equipment and to make recommendations as to future requirements - taking into consideration, suitable equipment for disabled use, together with children and youth of different age groups. It is wished that the sub-committee will set up a Group or Charity, to oversee applications for funding towards improvement’.

The Clerk suggested that the Members may wish to consider including the ‘Landscaping’ aspect, to the play area sub-committee remit – which would be beneficial to funding applications.

**Members agreed the following:** The Landscaping between the Play Area and Pavilion, to be included in the remit for the play-area sub-committee.

**12. 87/17**

**APPROVAL OF ACCOUNTS FOR PAYMENT**

<b>Cheque Number</b>	<b>Payee</b>	<b>Net £</b>	<b>Vat £</b>	<b>Total £</b>
550	CPDC – Annual Play area and MUGA inspections	125.50		125.50
551	R. P. Parry – Clerk (payment of 1% salary increase for 2016/17 at £71.76 – less PAYE/NI)	48.72		48.72
553	Louise Walsh (Environmental Services & Inspections of Play Area for March)	40.00		40.00

**13. 88/17**

**APPLICATIONS FOR FINANCIAL SUPPORT**

<b>Cheque Number</b>	<b>Name of organisation</b>	<b>Amount granted £</b>
552	St. Bridget’s Church, Dyserth (Application towards Cemetery maintenance)	500.00
553	This cheque was paid in above accounts for payment	

**14. 89/17**

**The Members agreed the payments of the above accounts and financial support as listed.**

**There being no further business, the Chairman thanked everyone for attending and closed the meeting.**

**SIGNED BY THE CHAIRMAN.....**

**DATE OF APPROVAL.....**